

Ref: FOI/GS/ID 8756

Please reply to:
FOI Administrator
Trust Management
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Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to accounts payable.

You asked: All questions are shown as received by the Trust.

- 1. Does the authority share accounts payable or procurement functions with another authority or shared service function? If yes, who?*
- 2. Which ERP system is used by the authority (e.g. Oracle, SAP, Advanced, Civica)?*
- 3. Please state the total number and value of supplier transactions (invoices and credit notes) processed by Accounts Payable in the last financial year?*
- 5. Does the authority utilise any 3rd party software to identify or protect against supplier payment errors (including duplicate, erroneous payments or potential fraud) before payment is made?*
 - 5a. If yes, please state the name of the software, the engagement date, the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length)*
- 6. Does the authority utilise any 3rd party or 3rd party software to identify historical payment errors (including duplicate, erroneous payments or potential fraud)?*
 - 6a. If yes, please state the name of the software or partner, the engagement date and the current contract end date and frequency of engagement (if not continuous.) Please also provide the contract value or terms of engagement (if not a fixed fee)*
 - 6b. Please provide the value of monies recovered by the software or partner for the most recent financial year*
- 7. Does the authority utilise any 3rd party or 3rd party software to reconcile supplier statements and identify overpayments or unclaimed credits on a regular basis?*
 - 7a. If yes, please provide the name of the provider/software and a brief description of frequency/level of support.*

7b. Please provide the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length)

8. Does the authority make any checks, either directly or via any 3rd party or 3rd party software to identify sanctioned suppliers, both directly and indirectly owned, within the supplier master file?

8a. If yes, please provide the name of the provider/software and confirm the frequency of checking

Trust response:

1	No
2	Integra Centros and GHX for Procurement
3	135544 documents, total £324,622,934.20
5	The Trust has its own reports which identifies potential payment errors which are reviewed before every payment run. The Trust also engages with external advisors who undertake purchase ledger audits, these audits are carried out every two or three years but they review data that goes back up to 6 years.
5a	Not Applicable
6	Yes, the Trust engages with an external company which reviews prior years data
6a	Rockford Associates Limited, commission-based fee
7	The Trust purchase ledger team does this regularly but this is then carried out as part of the purchase ledger audit by the external company
7a	Not Applicable
7b	Not Applicable
8	Any suppliers who are managed by GHX electronic data interchange are checked and managed by GHX.
8a	Not Applicable