

Ref: FOI/GS/ID 8691

Please reply to: FOI Administrator Trust Management Maidstone Hospital Hermitage Lane Maidstone, Kent ME16 9QQ Email: mtw-tr.foiadmin@nhs.net www.mtw.nhs.uk

05 December 2023

## Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to procurement policy or contracts procedure.

You asked: All questions are shown as received by the Trust. Please provide copies of any equivalent procurement policy or contracts procedure that your Trust follows in order to purchase new licences, software or enter into any new contracts. This may include a checklist of actions for staff before an agreement is made or a redacted delegation of authority process.

Trust response: We comply with PCR15 (Public Contract Regulations) and the Trust SFI's.

The relevant section of the SFI's is attached.