

Ref: FOI/GS/ID 8421

**Please reply to:**  
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21 August 2023

## Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to the organisational chart for the procurement department.

*You asked: All questions are shown as received by the Trust.*

*1. The organisational chart for your procurement department, including logistics and warehousing and other associated sub-units of the procurement and purchasing function.*

*Please include the job titles and Agenda for Change banding. For those instances where there are multiple people employed in the same role (for example, by way of a hypothetical: “contract manager” or “materials manager”), please include a headcount and FTE for that role.*

*Please also include the names of people on this organisational chart only where appropriate. I appreciate that many of the people on the chart will be too junior to have their names released and I would ask that you redact them.*

*2. A breakdown of your procurement department staff headcount in each Agenda for Change band by gender and ethnicity.*

Trust response:

This is a small team and as such the Trust will not give numbers as this would make the information potentially identifiable.

1. Please see the following table.

Role/Banding	% Headcount
Associate Director of Procurement	
Non Review Body Band 8 - Range C	3%

<b>Business Support Assistant</b>	
Non Review Body Band 3	3%
<b>Buyer</b>	
Non Review Body Band 4	3%
<b>Category Buyer</b>	
Non Review Body Band 6	6%
<b>Category Manager</b>	
Non Review Body Band 8 - Range A	3%
<b>Category Specialist</b>	
Non Review Body Band 7	3%
<b>Head of Category Management</b>	
Non Review Body Band 8 - Range B	3%
<b>Inventory Specialist</b>	
Non Review Body Band 3	12%
Non Review Body Band 4	29%
<b>Inventory Team Leader</b>	
Non Review Body Band 5	3%
<b>Logistics Manager</b>	
Non Review Body Band 6	3%
<b>Procurement Services Officer</b>	
Non Review Body Band 4	3%
<b>Purchasing Officer</b>	
Non Review Body Band 6	3%
<b>Receipt &amp; Distribution Porter</b>	
Non Review Body Band 2	3%
<b>Supply Chain Manager</b>	
Non Review Body Band 7	3%
<b>Sustainability Specialist</b>	
Non Review Body Band 6	3%
<b>Systems and Services Manager</b>	
Non Review Body Band 8 - Range A	3%
<b>Systems Specialist</b>	
Non Review Body Band 5	9%
<b>Warehouse Manager</b>	
Non Review Body Band 4	3%

2.

- Male / Female split 59%/41%
- White/BAME split 79%/ 21%