

Ref: FOI/GS/ID 8197

**Please reply to:**  
FOI Administrator  
Trust Management  
Maidstone Hospital  
Hermitage Lane  
Maidstone, Kent  
ME16 9QQ  
Email: [mtw-tr.foiadmin@nhs.net](mailto:mtw-tr.foiadmin@nhs.net)  
[www.mtw.nhs.uk](http://www.mtw.nhs.uk)

16 August 2023

## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Non-Clinical Temporary and Fixed Term Staff.

*You asked:*

*Please may you provide me with:*

- 1. Confirmation if the trust works under, Non-Clinical Temporary and Fixed Term Staff CCS Framework RM6160 and the new CCS Non-Clinical Staffing Framework Agreement RM6277.*
- 2. If the trust works under, these frameworks, please can you provide a list of agencies that have supplied you with non-clinical staff and a breakdown of agency spend by bands between May 2022 and April 2023.*
- 3. Can you also please provide the contact details of the person/persons responsible for agreeing non-clinical staffing call-off contracts, for roles which would fall under Lot 2 (Corporate Functions) and Lot 6 (Estates, Facilities Management & Ancillary Staff).*
- 4. Lastly please can you provide organisational charts with names and jobs titles for the Estates, Facilities Management and Corporate Functions departments.*

Trust response:

1. Yes
2. For details of the Trust Agency use please click on the Freedom of information tab on the home page and then click on Data to Support FOI FAG's and then the Finance dropdown and the response will be shown. Alternatively, please use the following link: <https://www.mtw.nhs.uk/freedom-of-information/recent-foi-responses/> further more detailed information will not be released.
3. Maidstone & Tunbridge Wells NHS Trust receives a number of requests for details relating to the professional lives of our staff from private individuals and

organisations, some of whom are involved in recruitment and marketing. On very rare occasions it might be considered in the public interest to disclose some information but in such cases the views of the individual staff concerned is always sought.

Information relating to staff that is not currently publicly available on our website will not be released under Freedom of Information Act 2000 Section 40(2) (personal information) as it relates to the personal information of employees.

The Trust follows guidance issued by the Information Commissioner's Office on the disclosure of personal data including direct contact details.

The Trust Executive structure chart is available on the Trust website [www.mtw.nhs.uk](http://www.mtw.nhs.uk) and details of our Clinically Led Organisation can be found on the trust website using the following link: <https://www.mtw.nhs.uk/wp-content/uploads/2022/10/Clinically-Led-Brochure-101022.pdf>

Alternatively, from our website home page, click the About Us Tab, then the Clinically-led Organisation tab where you will find all the information. These roles fall under the remit of the Chief People Officer.

4. I have been unable to source a response to this question. If this information is still required please let me know.