

Ref: FOI/GS/ID 8326

**Please reply to:**  
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Trust Management  
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[www.mtw.nhs.uk](http://www.mtw.nhs.uk)

20 July 2023

## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to agency usage for the Decontamination department.

*You asked: All questions are shown as received by the Trust.*

- 1. Who is the person in charge for approving agency usage for the Decontamination department at your trust?*
- 2. Who is responsible for agency usage (on and off framework) in the Decontamination department at all hospitals associated with the Trust?*
- 3. If the decontamination service is not managed by the trust, please confirm which company runs your decontamination service.*
- 4. Please can you provide the contact number and email address for the manager(s) in question 1 and 2.*
- 5. Have you used off-framework agency staff between March 2022 - March 2023 in Decontamination and endoscopy?*
- 6. How much was your Off-Framework agency spend for Decontamination and Endoscopy from March 2022 - March 2023?*

Trust response:

1,2 & 4.

Maidstone & Tunbridge Wells NHS Trust receives a number of requests for details relating to the professional lives of our staff from private individuals and organisations, some of whom are involved in recruitment and marketing. On very rare occasions it might be considered in the public interest to disclose some information but in such cases the views of the individual staff concerned is always sought. Information relating to staff that is not currently publicly available on our website will not be released under Freedom of Information Act 2000 Section 40(2) (personal information) as it relates to the personal information of employees.

The Trust follows guidance issued by the Information Commissioner's Office on the disclosure of personal data including direct contact details.

The Trust Executive structure chart is available on the Trust website [www.mtw.nhs.uk](http://www.mtw.nhs.uk) and details of our Clinically Led Organisation can be found on the trust website using the following link: <https://www.mtw.nhs.uk/wp-content/uploads/2022/10/Clinically-Led-Brochure-101022.pdf>  
Alternatively, from our website home page, click the About Us Tab, then the Clinically-led Organisation tab where you will find all the information.

These roles fall under the remit of the Chief People Officer.

3. Decontamination Service is managed by IHSS Ltd

5.

Decontamination: Agency staff are not used for on the onsite decontamination delivery team.

Endoscopy: No off-framework agency staff have been used between March 2022-2023.

6.

Decontamination: Not applicable

Endoscopy: Not applicable