

Ref: FOI/GS/ID 7931

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
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Email: mtw-tr.foiadmin@nhs.net
www.mtw.nhs.uk

20 January 2023

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Contract register.

*You asked: All questions are shown as received by the Trust.
I would like to submit a request for some information from the organisation, in relation to their contract's register.
The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:*

- 1. Contract Reference -Unique reference number associated with the contract.*
- 2. Contract Title*
- 3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.*
- 4. Supplier Name*
- 5. Spend (Total, Annual or contract value)*
- 6. Contract's Duration*
- 7. Contract's Extensions*
- 8. Contract's Start Date*
- 9. Contract's Expiry Date*
- 10. Contract Description [Please provide me with as much detail as possible.]*
- 11. Contact Owner (Person that manages the contract register)*
- 12. Contract details of section 151 officer*
- 13. CPV codes/Pro-Class*

Contract Data/API Contact Details

- 1. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.*

Trust response:

Q1 to Q13

Under Section 21 of the Act we are not required to provide information in response to a request if the information is already reasonably accessible to you. The information you requested is available from the trust website using the following link/s: <https://www.mtw.nhs.uk/freedom-of-information/recent-foiresponses/> the link should take you to the Data to Support FOI FAQ's page where you need to click on the Finance dropdown.

Alternatively, from our website home page, click the Freedom of Information Tab, then the Data to Support FOI FAQ's tab and then the Procurement dropdown at the bottom of the page where you will find all the information.

This information will be updated on a regular basis and is exempt under Section 22 of the Act.

Further information is exempt under Section 43 of the Act.

Q1. Contract Data/API Contact Details

Maidstone & Tunbridge Wells NHS Trust receives a number of requests for details relating to the professional lives of our staff from private individuals and organisations, some of whom are involved in recruitment and marketing. We are aware that approaches from some of these organisations, as a result of any disclosure on our part, may lead to damage and distress to individuals whose roles and responsibilities would not normally be public facing or a level where the expectation would be that this information should be in the public domain. On very rare occasions it might be considered in the public interest to disclose some information but in such cases the views of the individual staff concerned is always sought.

The Trust follows guidance issued by the Information Commissioner's Office on the disclosure of personal data including direct contact details.

Information relating to staff that is not currently publicly available on our website will not be released under Freedom of Information Act 2000 Section 40(2) (personal information) as it relates to the personal information of employees.

This role falls under the remit of the Chief Finance Officer. The Trust Executive structure chart is available on the Trust website www.mtw.nhs.uk