

Ref: FOI/GS/ID 7665

**Please reply to:**  
FOI Administrator  
Trust Management  
Maidstone Hospital  
Hermitage Lane  
Maidstone, Kent  
ME16 9QQ  
Email: [mtw-tr.foiadmin@nhs.net](mailto:mtw-tr.foiadmin@nhs.net)  
[www.mtw.nhs.uk](http://www.mtw.nhs.uk)

05 September 2022

### **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to HR Policies.

*You asked:*

*I would like to request if possible, copies of your HR policies? Specifically, around the following:*

- *Attendance/performance management & capability processes*
- *Grievance*
- *Misconduct*
- *Flexible working*
- *PDRs*
- *Organisational change*

Trust response:

Please find below a link to the Peoples Policy which is also attached to this email.



People Policies  
Manual.pdf