

Ref: FOI/GS/ID 7556

**Please reply to:**  
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25 August 2022

## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to EPRR Planning.

*You asked:*

*Hospital emergency and disaster response and recovery planning*

*Hospital emergency or disaster response plan*

- 1. Any record of how the plan(s) is to be accessed in an emergency.*
- 2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)*

*Hospital hazard-specific subplans (for example CBRN)*

- 3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.)*
- 4. Any record of how the plans are to be accessed.*
- 5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)*

*Procedures to activate and deactivate plans*

- 6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.)*
- 7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.)*
- 8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.)*

*Hospital emergency and disaster response plan exercises, evaluation and corrective actions*

- 9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)*
- 10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.)*

Hospital recovery plan

11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.)

12. Any record of how the plan(s) is to be accessed.

13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

Trust response:

1. Action cards are used in an emergency
2. Updated every 3 years or after an incident
3. Yes
4. Intranet and hard copy
5. Expires November 2022
6. Yes
7. Yes
8. January 2022
9. 2021
10. Yes
11. Yes
12. Yes
13. Every three years