

Ref: FOI/GS/ID 6956

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane
Maidstone, Kent
ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net
www.mtw.nhs.uk

12 October 2021

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Staffing in Chemotherapy Units.

You asked:

Please note the questionnaire refers only to day patient chemotherapy units treating ADULTS with cancer. Please exclude answers for any units only treating children or non-cancer conditions.

1) Does your trust host one or more day patient chemotherapy unit (s)?

Yes / No (delete as appropriate)

If No, please return the questionnaire at this stage – no further questions need to be answered.

If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?

i) Number of day patient chemotherapy units =

ii) Number of different hospital sites within the trust that provide day patient chemotherapy =

For each separate chemotherapy unit (service), please answer the following questions about the CURRENT situation at your trust

2. For each chemotherapy unit please indicate the following:

a) Is it a static or mobile unit? (delete as appropriate) Mobile / Static

b) How many treatment chairs are there in the unit? (insert number)

c) What are the opening hours of the unit for patients (insert NA if not applicable)?

d) What services are provided within the unit? (delete as appropriate)

i) Group introductory sessions

ii) Individual introductory sessions

iii) Pre-chemotherapy assessments

iv) Peripherally inserted central catheter (PICC) insertion clinic

v) Phlebotomy

- vi) Central line flush
 - vii) Non-medical or medical prescribing
 - viii) Supportive therapies (e.g. blood transfusions, IV fluids, bisphosphonates etc.)
 - ix) External chemotherapy administration services (e.g. homecare)
 - x) Clinical trial management
 - xi) Other services (please describe any additional services provided in the day unit by its staff)
- e) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- as appropriate for unit)
- f) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff)
- g) How many patients have received SACT (chemotherapy and biological therapy) in the 12-month period to 31st August 2021?
- h) How many SACT appointments were attended in the 12-month period to 31st August 2021?
3. For each chemotherapy unit, how many Working Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (please exclude any vacant positions from the number of WTE but include the number of vacancies in brackets afterwards)?
- Staff type
- Registered nursing
 - Registered nursing associate
 - Clinical support staff
 - Medical staff
 - Operational management (non-nursing) (please describe)
 - Administration support (e.g. receptionist, scheduling) (please describe)
 - Pharmacist (please describe)
 - Non-clinical support staff (please describe)
 - Other (please describe)

Trust response:

- 1. Yes -3 units across 2 sites
 - Maidstone - Charles Dickens Day Unit (CDDU), Chartwell
 - Pembury - Haematology/Oncology Day Unit (HODU).
- 2.
 - a, b, c, d e & f.

Please see the following table.

Question	Response : HODU			
a. Is it a static or mobile unit? (delete as appropriate)	Static			
b. How many treatment chairs are there in the unit? (insert number)	12			
c. What are the opening hours of the unit for patients (insert NA if not applicable)?	Day of week	Opening time	Closing time	

	<i>Mon</i>	08:00	18:00	
	<i>Tue</i>	08:00	18:00	
	<i>Wed</i>	08:00	18:00	
	<i>Thur</i>	08:00	18:00	
	<i>Fri</i>	08:00	18:00	
	<i>Sat</i>	NA	NA	
	<i>Sun</i>	NA	NA	
	<i>Comments about variabilities (e.g. bank holidays)</i>	Closed bank hols Administration of treatments 8-6		
d. What services are provided within the unit?				
Group introductory sessions	No			
Individual introductory sessions	Yes			
Pre-chemotherapy assessments	Yes			
Peripherally inserted central catheter (PICC) insertion clinic	No			
Phlebotomy	No			
Central line flush	Yes			
Non-medical or medical prescribing	No			
Supportive therapies (e.g. blood transfusions, IV fluids, bisphosphonates etc.)	Yes			
External chemotherapy administration services (e.g. homecare)	No			
Clinical trial management	Yes			
Other services (<i>please describe any additional services provided in the day unit by its staff</i>)	None			
e. How many registered nurses are rostered to be on duty each day? (<i>insert target number of staff per shift- as appropriate for unit</i>)	<i>Day of week</i>	<i>AM</i>	<i>PM</i>	<i>Other shift_____</i>
	<i>Mon</i>	6	6	
	<i>Tue</i>	6	6	
	<i>Wed</i>	6	6	
	<i>Thur</i>	6	6	

	<i>Fri</i>	6	6	
	<i>Sat</i>	0	0	
	<i>Sun</i>	0	0	
	<i>Comments about variabilities (e.g. bank holidays)</i>	Work 8-4 and 8-6		
f. How many Clinical Support Workers are rostered to be on duty each day? (<i>insert target number of staff</i>)	<i>Day of week</i>	<i>AM</i>	<i>PM</i>	<i>Other shift</i> ____
	<i>Mon</i>	1	1	
	<i>Tue</i>	1	1	
	<i>Wed</i>	1	1	
	<i>Thur</i>	1	1	
	<i>Fri</i>	1	1	
	<i>Sat</i>	0	0	
	<i>Sun</i>	0	0	
	<i>Comments about variabilities (e.g. bank holidays)</i>	Work 8-4 and 8-6		
g. How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?	See below			
h. How many SACT appointments were attended in the 12 month period to 31 st August 2021?	See below			

g. & h.

Please note: We have given the number of distinct patients with non-cancelled appointments in the year, the number of appointments and also the number of attendances. An attendance in this context is defined as a single patient visit per day where they may have multiple chemo appointments on that day.

Splitting the results by the sub-sites we get the table below which includes the oral chemo locations and oncology outpatients as sites

Site	Patients	Appts	Attendances
CDDU	1156	7438	7094
Chartwell	261	2403	2218
HODU	876	7418	7039
ORAL chemo	895	6325	6283

Assuming that Maidstone oral chemo appointments count against CDDU and Tunbridge Wells oral chemo counts against HODU we receive the following:

Site	Patients	Appts	Attendances
CDDU	1932	13763	13290
Chartwell	261	2403	2218
HODU	876	7418	7039

Question	Response : Charles Dickens																											
a. Is it a static or mobile unit? <i>(delete as appropriate)</i>	Static																											
b. How many treatment chairs are there in the unit? <i>(insert number)</i>	16																											
c. What are the opening hours of the unit for patients <i>(insert NA if not applicable)?</i>	<table border="1"> <thead> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>07:30</td> <td>19:30</td> </tr> <tr> <td>Tue</td> <td>07:30</td> <td>19:30</td> </tr> <tr> <td>Wed</td> <td>07:30</td> <td>19:30</td> </tr> <tr> <td>Thur</td> <td>07:30</td> <td>19:30</td> </tr> <tr> <td>Fri</td> <td>07:30</td> <td>19:30</td> </tr> <tr> <td>Sat</td> <td>NA</td> <td>NA</td> </tr> <tr> <td>Sun</td> <td>NA</td> <td>NA</td> </tr> <tr> <td>Comments about variabilities (e.g. bank holidays)</td> <td colspan="2">Closed bank hols Administration of treatments 8-6</td> </tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon	07:30	19:30	Tue	07:30	19:30	Wed	07:30	19:30	Thur	07:30	19:30	Fri	07:30	19:30	Sat	NA	NA	Sun	NA	NA	Comments about variabilities (e.g. bank holidays)	Closed bank hols Administration of treatments 8-6	
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Comments about variabilities (e.g. bank holidays)	Closed bank hols Administration of treatments 8-6																											
d. What services are provided within the unit?																												
Group introductory sessions	No (paused due to COVID) pre pandemic yes																											
Individual introductory sessions	Yes																											
Pre-chemotherapy assessments	Yes																											
Peripherally inserted central catheter (PICC) insertion clinic	Yes																											
Phlebotomy	No																											
Central line flush	Yes																											
Non-medical or medical prescribing	No																											
Supportive therapies (e.g. blood transfusions, IV fluids, bisphosphonates etc.)	Yes																											

External chemotherapy administration services (e.g. homecare)	No																																				
Clinical trial management	Yes																																				
Other services (<i>please describe any additional services provided in the day unit by its staff</i>)	Brachytherapy Iodine Ablation																																				
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Question	Response : Chartwell																								
a. Is it a static or mobile unit? <i>(delete as appropriate)</i>	Static																								
b. How many treatment chairs are there in the unit? <i>(insert number)</i>	6-8																								
c. What are the opening hours of the unit for patients <i>(insert NA if not applicable)?</i>	<table border="1"> <thead> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>08:00</td> <td>18:00</td> </tr> <tr> <td>Tue</td> <td>08:00</td> <td>18:00</td> </tr> <tr> <td>Wed</td> <td>08:00</td> <td>18:00</td> </tr> <tr> <td>Thur</td> <td>08:00</td> <td>18:00</td> </tr> <tr> <td>Fri</td> <td>08:00</td> <td>18:00</td> </tr> <tr> <td>Sat</td> <td>NA</td> <td>NA</td> </tr> <tr> <td>Sun</td> <td>NA</td> <td>NA</td> </tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon	08:00	18:00	Tue	08:00	18:00	Wed	08:00	18:00	Thur	08:00	18:00	Fri	08:00	18:00	Sat	NA	NA	Sun	NA	NA
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g. How many patients have received SACT	See below																																				

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h. How many SACT appointments were attended in the 12 month period to 31 st August 2021?	See below

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Please note: We have given the number of distinct patients with non-cancelled appointments in the year, the number of appointments and also the number of attendances. An attendance in this context is defined as a single patient visit per day where they may have multiple chemo appointments on that day.

Splitting the results by the sub-sites we get the table below which includes the oral chemo locations and oncology outpatients as sites

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Site	Patients	Appts	Attendances
CDDU	1932	13763	13290
Chartwell	261	2403	2218
HODU	876	7418	7039

3.

CDDU: please see the following table.

Staff type	Band	Number of WTE (<i>insert number below</i>)
Registered nursing	5	5 (0)
	6	9.4 (1)
	7	2 (0)
	8a – 8d	0 (0)
	Nurse consultant	0 (0)

	Other	0(0)
Registered nursing associate	4	0 (0)
Clinical support staff	2	3.06 (0)
	3	0 (0)
	4	0 (0)
	Other	0 (0)
Medical staff	Consultant	0 (0)
	Registrar	0 (0)
	Junior	0 (0)
	Other	0 (0)
Operational management (non-nursing) <i>(please describe)</i>		0 (0)
Administration support (e.g. receptionist, scheduling) <i>(please describe)</i>	Band	WTE
	2	1 (0)
	3	0 (0)
	4	3.41 (0)
	5	1 (0)
Pharmacist <i>(please describe)</i>		0 (0)
Non-clinical support staff <i>(please describe)</i>		0 (0)

HODU: please see the following table

Staff type	Band	Number of WTE <i>(insert number below)</i>
Registered nursing	5	5.94 (0)

	6	6.52 (0)
	7	1 (0)
	8a – 8d	0 (0)
	Nurse consultant	0 (0)
	Other	0(0)
Registered nursing associate	4	0 (0)
Clinical support staff	2	2 (0.4)
	3	0 (0)
	4	0 (0)
	Other	0 (0)
Medical staff	Consultant	0 (0)
	Registrar	0 (0)
	Junior	0 (0)
	Other	0 (0)
Operational management (non-nursing) <i>(please describe)</i>		0 (0)
Administration support (e.g. receptionist, scheduling) <i>(please describe)</i>	Band	WTE
	2	1 (0)
	3	0 (0)
	4	0 (0)
	5	0 (0)
Pharmacist <i>(please describe)</i>		0 (0)
Non-clinical support staff <i>(please describe)</i>		0 (0)

Chartwell

Staff type	Band	Number of WTE <i>(insert number below)</i>
Registered nursing	5	1 (0)
	6	4 (0)
	7	1 (0)
	8a – 8d	0 (0)
	Nurse consultant	0 (0)
	Other	0(0)
Registered nursing associate	4	0 (0)
Clinical support staff	2	1 (0)
	3	0 (0)
	4	1 (0)
	Other	0 (0)
Medical staff	Consultant	0 (0)
	Registrar	0 (0)

	Junior	0 (0)
	Other	0 (0)
Operational management (non-nursing) <i>(please describe)</i>		0 (0)
Administration support (e.g. receptionist, scheduling) <i>(please describe)</i>	Band	WTE
	2	1 (0)
	3	0 (0)
	4	0 (0)
	5	0 (0)
Pharmacist <i>(please describe)</i>		0 (0)
Non-clinical support staff <i>(please describe)</i>		0 (0)