

Ref: FOI/GS/ID 6956

Please reply to: FOI Administrator Trust Management Maidstone Hospital Hermitage Lane Maidstone, Kent ME16 9QQ Email: mtw-tr.foiadmin@nhs.net www.mtw.nhs.uk

12 October 2021

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Staffing in Chemotherapy Units.

You asked:

Please note the questionnaire refers only to day patient chemotherapy units treating ADULTS with cancer. Please exclude answers for any units only treating children or non-cancer conditions.

1) Does your trust host one or more day patient chemotherapy unit (s)? Yes / No (delete as appropriate)

If No, please return the questionnaire at this stage – no further questions need to be answered.

If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?

i) Number of day patient chemotherapy units =

ii) Number of different hospital sites within the trust that provide day patient chemotherapy =

For each separate chemotherapy unit (service), please answer the following questions about the CURRENT situation at your trust

2. For each chemotherapy unit please indicate the following:

a) Is it a static or mobile unit? (delete as appropriate) Mobile / Static

b) How many treatment chairs are there in the unit? (insert number)

c) What are the opening hours of the unit for patients (insert NA if not applicable)?

d) What services are provided within the unit? (delete as appropriate)i) Group introductory sessions

ii) Individual introductory sessions

iii) Pre-chemotherapy assessments

iv) Peripherally inserted central catheter (PICC) insertion clinic

v) Phlebotomy

vi) Central line flush

vii) Non-medical or medical prescribing

viii) Supportive therapies (e.g. blood transfusions, IV fluids, bisphosphonates etc.)

ix) External chemotherapy administration services (e.g. homecare)x) Clinical trial management

xi) Other services (please describe any additional services provided in the day unit by its staff)

e) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- as appropriate for unit)

f) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff)

g) How many patients have received SACT (chemotherapy and biological therapy) in the 12-month period to 31st August 2021?

h) How many SACT appointments were attended in the 12-month period to 31st August 2021?

3. For each chemotherapy unit, how many Working Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (please exclude any vacant positions from the number of WTE but include the number of vacancies in brackets afterwards)?

Staff type

Registered nursing

Registered nursing associate

Clinical support staff

Medical staff

Operational management (non-nursing) (please describe)

Administration support (e.g. receptionist, scheduling) (please describe)

Pharmacist (please describe)

Non-clinical support staff (please describe)

Other (please describe)

Trust response:

1. Yes -3 units across 2 sites Maidstone - Charles Dickens Day Unit (CDDU), Chartwell Pembury - Haematology/Oncology Day Unit (HODU).

2.

a, b, c, d e & f.

Please see the following table.

Question	Response : HODU
a. Is it a static or mobile unit? (delete as appropriate)	Static
b. How many treatment chairs are there in the unit? (insert number)	12
c. What are the opening hours of the unit for patients <i>(insert</i> <i>NA if not applicable)</i> ?	Day ofOpeningClosingweektimetime

	Mon	08:0	0	18:00	
	Tue	08:0		18:00	_
					_
	Wed	08:00)	18:00	
	Thur	08:0	0	18:00	
	Fri	08:0	0	18:00	
	Sat	NA		NA	
	Sun	NA		NA	
	Comments	Clos	ed bar	nk hols	
	about	Adm	inistra	tion of	
	variabilities	treat	ments	5 8-6	
	(e.g. bank				
	holidays)				
	nonuuysj				
d. What services are provided within the unit?					
Group introductory sessions	No				
Individual introductory sessions	Yes				
Pre-chemotherapy assessments	Yes				
Peripherally inserted central catheter	No				
(PICC) insertion clinic					
Phlebotomy	No				
Central line flush	Yes				
Non-medical or medical prescribing	No				
Supportive therapies (e.g. blood transfusions, IV fluids, bisphosphonates etc.)	Yes				
External chemotherapy administration	No				
services (e.g. homecare) Clinical trial management	Yes				
	163				
Other services (please describe any additional services provided in the day unit by its staff)	None				
e. How many registered nurses	Day of	AM	PМ	Other	
are rostered to be on duty	week			shift	
each day? (insert target number of staff per shift- as	Mon	6	6		-
appropriate for unit)	Tue	6	6		-
	Wed	6	6		-
	Thur	6	6		-
		Ľ	Ľ		

			-	-	I I	
		Fri	6	6		
		Sat	0	0		
		Sun	0	0		
		Comments	Wor	k 8-4 a	and 8-6	
		about				
		variabilities				
		(e.g. bank				
		holidays)				
f.	How many Clinical Support	Day of	AM	PM	Other	
	Workers are rostered to be on duty each day? <i>(insert target</i>	week			shift	
	number of staff)	Mon	1	1		
		Tue	1	1		
		Wed	1	1		
		Thur	1	1		
		Fri	1	1		
		Sat	0	0		
		Sun	0	0		
		Comments	Wor	k 8-4 a	and 8-6	
		about				
		variabilities				
		(e.g. bank				
		holidays)				
g.	How many patients have received SACT (chemotherapy and biological therapy) in the 12 month	See below			1	
h.	period to 31 st August 2021? How many SACT					
	appointments were attended in the 12 month period to 31 st August 2021?	See below				
a & h						

g. & h.

Please note: We have given the number of distinct patients with non-cancelled appointments in the year, the number of appointments and also the number of attendances. An attendance in this context is defined as a single patient visit per day where they may have multiple chemo appointments on that day.

Splitting the results by the sub-sites we get the table below which includes the oral chemo locations and oncology outpatients as sites

Site	Patients	Appts	Attendances
CDDU	1156	7438	7094
Chartwell	261	2403	2218
HODU	876	7418	7039
ORAL chemo	895	6325	6283

Assuming that Maidstone oral chemo appointments count against CDDU and Tunbridge Wells oral chemo counts against HODU we receive the following:

Site	Patients	Appts	Attendances
CDDU	1932	13763	13290
Chartwell	261	2403	2218
HODU	876	7418	7039

Question	Response : C	Charles Dic	kens		
a. Is it a static or mobile unit? (delete as appropriate)	Static				
 b. How many treatment chairs are there in the unit? (insert number) 	16				
c. What are the opening hours	Day of	Opening	Closing		
of the unit for patients (insert	week	time	time		
NA if not applicable)?	Mon	07:30	19:30		
	Tue	07:30	19:30		
	Wed	07:30	19:30		
	Thur	07:30	19:30		
	Fri	07:30	19:30		
	Sat	NA	NA		
	Sun	NA	NA		
	Comments	Closed ba	ank hols		
	about	Administr	ation of		
	variabilities	treatment	s 8-6		
	(e.g. bank				
	holidays)				
d. What services are provided within the unit?					
Group introductory sessions	No (paused o		′ID) pre		
	pandemic ye	S			
Individual introductory sessions	Yes				
Pre-chemotherapy assessments	Yes				
Peripherally inserted central catheter	Yes				
(PICC) insertion clinic					
Phlebotomy	No				
Central line flush	Yes				
Non-medical or medical prescribing	No				
Supportive therapies (e.g. blood	Yes				
transfusions, IV fluids,					
bisphosphonates etc.)					

	nal chemotherapy istration services (e.g. care)	N	lo			
Clinica	al trial management	Y	<i>ï</i> es			
additio	services (please describe any onal services provided in the nit by its staff)		rachytherap odiene Ablati			
e.	How many registered nurses are rostered to be on duty		Day of week	AM	РM	Other shift
	each day? (insert target		Mon	8	8	
	number of staff per shift- as		Tue	8	8	
	appropriate for unit)		Wed	8	8	
			Thur	8	8	
			Fri	8	8	
			Sat	0	0	
			Sun	0	0	
			Comments	Wo	rk 8-4	and 8-6
			about	and	7.30-	19:30
			variabilities			
			(e.g. bank			
			holidays)			
t.	How many Clinical Support		Day of	AM	ΡM	Other
	Workers are rostered to be on		week	0		shift
	duty each day? (insert target number of staff)		Mon	2	2	
			Tue	2	2	
		-	Wed	2	2	
			Thur Tri	2	2	
			Fri	-	2	
			Sat	0	0	
			Sun	0	0	
			Comments about	VVO	к 8-4	and 8-6
			aboul variabilities			
1		11	vanabilities			
			(e.a. hank			
			(e.g. bank holidavs)			
a.	How many patients have		(e.g. bank holidays)			
g.	How many patients have received SACT					
g.	•		holidays)			
g.	received SACT (chemotherapy and biological therapy) in the 12 month		holidays)			
	received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?		holidays)			
	received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021? How many SACT	s	holidays) See below			
	received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021? How many SACT appointments were attended	s	holidays)			
	received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021? How many SACT	s	holidays) See below			

g. & h.

Please note: We have given the number of distinct patients with non-cancelled appointments in the year, the number of appointments and also the number of attendances. An attendance in this context is defined as a single patient visit per day where they may have multiple chemo appointments on that day.

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Site	Patients	Appts	Attendances
CDDU	1932	13763	13290
Chartwell	261	2403	2218
HODU	876	7418	7039

Question	Response : Chartwell				
a. Is it a static or mobile unit? (delete as appropriate)	Static				
 b. How many treatment chairs are there in the unit? (insert number) 	6-8				
c. What are the opening hours of the unit for patients (insert	Day of weekOpening timeClosing time				
NA if not applicable)?	Mon 08:00 18:00				
	<i>Tue</i> 08:00 18:00				
	Wed 08:00 18:00				
	Thur 08:00 18:00				
	<i>Fri</i> 08:00 18:00				
	Sat NA NA				
	Sun NA NA				
	Comments aboutClosed bank hols Administration of treatments 8-6(e.g. bank 				
d. What services are provided within the unit?					
Group introductory sessions	No				
Individual introductory sessions	Yes				
Pre-chemotherapy assessments	Yes				

Peripherally inserted central catheter	No				
(PICC) insertion clinic					
Phlebotomy	No				
Central line flush	Yes				
Non-medical or medical prescribing	No				
Supportive therapies (e.g. blood	Yes				
transfusions, IV fluids,					
bisphosphonates etc.)	Nie				
External chemotherapy	No				
administration services (e.g. homecare)					
Clinical trial management	Yes				
	165				
Other services (please describe any	Brachytherap	y			
additional services provided in the	Iodiene Ablat				
day unit by its staff)					
e. How many registered nurses	Day of	AM	РM	Other	
are rostered to be on duty	week	7 11 11	1 101	shift	
each day? (insert target	Mon	3	3		
number of staff per shift- as	Tue	3	3		
appropriate for unit)	Wed	3	3		
	Thur	3	3		
	Fri	3	3		
	Sat	0	0		
	Sun	0	0		
	Comments	-	-	and 8-6	
	about	000	IK 0-4	anu o-o	
	variabilities				
	(e.g. bank				
	holidays)				
f. How many Clinical Support	Day of	AM	РM	Other	
Workers are rostered to be on	week	//	1 101	shift	
duty each day? (insert target	Mon	1	1	<u> </u>	
number of staff)	Tue	1	1		
,	Wed	1	1		
	Thur	1	1		
	Fri	1	1		
	Sat	0	0		
	Sun	0	0		
	Comments	-	v	and 8-6	
	about		IN 0-4		
	variabilities				
	(e.g. bank				
	holidays)				
g. How many patients have		1			
received SACT	See below				

(chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?	
h. How many SACT appointments were attended in the 12 month period to 31 st August 2021?	See below

g. & h.

Please note: We have given the number of distinct patients with non-cancelled appointments in the year, the number of appointments and also the number of attendances. An attendance in this context is defined as a single patient visit per day where they may have multiple chemo appointments on that day.

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Site	Patients	Appts	Attendances
CDDU	1932	13763	13290
Chartwell	261	2403	2218
HODU	876	7418	7039

3.

CDDU: please see the following table.

Staff type	Band	Number of WTE (insert number below
Registered nursing	5	5 (0)
	6	9.4 (1)
	7	2 (0)
	8a – 8d	0 (0)
	Nurse consultant	0 (0)

	Other	0(0)
Registered nursing associate	4	0 (0)
Clinical support staff	2	3.06 (0)
	3	0 (0)
	4	0 (0)
	Other	0 (0)
Medical staff	Consultant	0 (0)
	Registrar	0 (0)
	Junior	0 (0)
	Other	0 (0)
Operational management (non- nursing) (please describe)		0 (0)
Administration support (e.g. receptionist,	Band	WTE
scheduling) (please	2	1 (0)
describe)	3	0 (0)
	4	3.41 (0)
	5	1 (0)
Pharmacist (please describe)		0 (0)
Non-clinical support staff (please describe)		0 (0)

HODU: please see the following table

Staff type	Band	Number of WTE (insert number below
Registered nursing	5	5.94 (0)

Registered nursing associate Clinical support staff	6 7 8a - 8d Nurse consultant Other 4 2 3 4 Other	6.52 (0) 1 (0) 0 (0) 0 (0) 0 (0) 0 (0) 2 (0.4) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0)
Medical staff Operational management (non- nursing) <i>(please describe)</i>	Consultant Registrar Junior Other	0 (0) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0) 0 (0)
Administration support (e.g. receptionist, scheduling) <i>(please describe)</i>	Band 2 3 4 5	WTE 1 (0) 0 (0) 0 (0) 0 (0) 0 (0)
Pharmacist (please describe) Non-clinical support staff (please describe)		0 (0)

Chartwell

Staff type	Band	Number of WTE (insert number below
Registered nursing	5	1 (0)
	6	4 (0)
	7	1 (0)
	8a – 8d	0 (0)
	Nurse consultant	0 (0)
	Other	0(0)
Registered nursing associate	4	0 (0)
Clinical support staff	2	1 (0)
	3	0 (0)
	4	1 (0)
	Other	0 (0)
Medical staff	Consultant	0 (0)
	Registrar	0 (0)

	Junior Other	0 (0) 0 (0)
Operational management (non- nursing) <i>(please describe)</i>		0 (0)
Administration support (e.g. receptionist, scheduling) <i>(please describe)</i>	Band 2 3 4 5	WTE 1 (0) 0 (0) 0 (0) 0 (0)
Pharmacist (please describe)		0 (0)
Non-clinical support staff (please describe)		0 (0)