

Ref: FOI/GS/ID 6864 FU

Please reply to:
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23 August 2021

Freedom of Information Act 2000

I am writing in response to your emails requesting further information made under the Freedom of Information Act 2000 in relation to the Adult Dying and Deceased Patient Policy and Procedure and Bereavement procedures.

Request received:

1] My question 2 was to supply email copies of appendices to the Adult Dying and Deceased Patient Policy and Procedure. The response was aimed at those using a windows-based computer system. I use a Mac so I was unable to access any of them. Please find a way for me to access the documents requested.

Not being able to access them and requesting them in a different format so that I can access them does not, in my view, constitute a DIFFERENT or FURTHER request. It is still the original request which was not met. Millions of people use Mac computers. A pdf format would, I believe, have allowed universal access, where the assumption of Windows use, automatically cuts out a whole swathe of the population.

2] In response to my question 5, point number 1, of the response, states that:

' On the day death notified to Bereavement, healthcare records are removed from the ward/unit, taken to bereavement for scanning ready for scrutiny by the Medical Examiner '

Then on the last page it states " Previously and before the ME service started...'

So:

A] I would like to know when the ME service started.

BJ i. Did Bereavement use the scanning process of healthcare records in April/May 2020?

BJ ii. If so, what system did they scan the healthcare records onto during April/May 2020?

BJ iii. If not, then when did Bereavement start scanning healthcare records?

Trust response:

1. The documents requested are held on the Trust system in Word format. These documents have now been changed into a PDF format as requested in your email dated 12 August 2021 and are attached.



RWF-ONC-PAL-FOR
-1.pdf



RWF-OPF-CSS-C-CA
N1.pdf



RWF-OWP-APP121.
pdf



RWF-OWP-APP123.
pdf



RWF-OWP-APP125.
pdf

2.A. 1st September 2020

2.B. i. No

2.B. ii. Not applicable

2. B. iii. 1st September 2020 (there was a period of not scanning due to the notes being in quarantine on the wards therefore the Bereavement Team were not able to access them) Please note the Bereavement Team are responsible for the scanning of the episode and not the entire healthcare records which falls under the remit of the Healthcare Records Team.