

Ref: FOI/GS/ID 6729

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
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ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net
www.mtw.nhs.uk

27 July 2021

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to car leasing, grey fleet and salary sacrifice schemes.

You asked:

Car Leasing

*1) Does your organisation offer staff the ability to lease a car for private use?
If so, please provide the following information for each supplier contract:*

2) Please provide the contact details of the individual within the organisation responsible for the car leasing contract:

Grey Fleet (employees that drive their own cars for business)

3) Do any employees at your organisation claim Grey Fleet mileage reimbursement?

4) If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries)

5) Does your organisation have a Grey Fleet Policy?

6) In the table below, please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?

Salary Sacrifice Benefits

7) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit.

8) Does your organisation have an external Employee Assistance Programme (EAP)?

Trust response:

- 1) We offer a lease car salary sacrifice scheme.
 - a. NHS Fleet Solutions

b. c. & d. This is not a contracted service (where the trust spends public funds). Maidstone and Tunbridge Wells NHS Trust facilitate this salary sacrifice scheme with assistance from a partner NHS Trust. The framework contract with NHS Fleet Solutions is an NHS to NHS contractual arrangement with no contract end date.

e. 240 vehicles on the road.

2)

a. Jane Salzer

b. Interim Associate Director of Workforce

3) Yes

a. 424

4) Unable to access this information

5) No

6)

Duty of Care Check	Date of last check
DVLA Driving Licence Checks	Checked initially and on any changes by line manager
MOT	Annually by line manager
Business Use Insurance Checks	Annually by line manager
Road Fund Licence Checks	Annually by line manager

7) We do not offer anything under this question for staff.

8) Yes, Health Assured.