

Ref: FOI/GS/ID 6754

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane
Maidstone, Kent
ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net
www.mtw.nhs.uk

16 June 2021

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to FOI requests.

You asked:

- 1) Of the FOI requests that are currently outstanding, what percentage of them are outside the 20 working day time limit*
A) For clarity, we are not asking for the exact number of request, but only the percentage number
- 2) If the outstanding requests over 20 working days are perceived to be related to the impact of COVID-19, can we have a copy of the remedial action plan for how you will be dealing with these (there should be one developed in line with ICO guidance)*

Trust response:

- 1) 60% as at 30 April 2021
- 2) The Directorate is given 7 working days to respond with the information. If the information has not been received within the 7 working days send a chase email giving them an additional 3 working days to respond. If the information has still not been received after this period send another chase email to the Directorate and copy in the Divisional Director for the Directorate. Continue chasing until the information is received.