

Ref: FOI/GS/ID 5937

**Please reply to:**  
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Trust Management  
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## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Job planning and third party suppliers.

*You asked:*

- 1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel)*
- Third Party Contract Information*
- 2. Does the organisation use an external supplier to manage job planning?*
- 3. If so, which supplier does the organisation use?*
- 4. What was your reason for selecting the job planning supplier? (For example, was it associated to price, functionality/quality or other NHS users?)*
- 5. What was the annual cost to the third party in 18/19?*
- 6. Please can you provide the contract start and end date?*
- 7. Did the organisation procure the supplier via a framework? If so, which framework?*
- 8. What % of the third-party job planning system has been rolled out across the trust?*
- 9. Does the job planning system integrate with other third-party systems? (Such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems*
- 10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc.*

Trust response:

1.

<b>Staffing Group</b>	<b>Job plans assigned? (Yes/No)</b>	<b>% rolled out across the organisation</b>
<b>Medical and Dental</b>	<i>Yes</i>	<i>100%</i>
<b>AHPs (Allied Health Professionals)</b>	<i>No</i>	<i>0%</i>
<b>Other (please specify)</b>		

2. The Trust manages job planning internally –however uses e-job planning software to collate the information and support implementation.

3. Softcat supply MTW with Allocate e-job planning software.

4. The functionality of the system.

5. In 2018/2019, spend on e-job planning software was approximately £32k per year.

6. August 2018 to July 2021.

7. Yes via HTE framework.

8. 100% of Consultant and SAS workforce are using the e-job planning system.

9. Not currently.

10. The Trust now has an audit trail to demonstrate all Consultants and SAS doctors have an annual job plan. The Trust is only in year 2 of implementing this and it is too soon to demonstrate staff survey results.