

Ref: FOI/GS/ID 6148

Please reply to:
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Trust Management
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01 July 2020

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Health Records.

You asked:

- 1 How many on-site libraries does the trust have?*
- 2 What volume of notes are held on-site?*
- 3 Does the Trust have any external storage contracts? If so, how many and who are the providers?*
- 4 What volume of notes are held off site by Third parties?*
- 5 If applicable, which Electronic Document Management systems does the Trust have?*
- 6 What are the start and end dates for any storage and / or software contracts?*
- 7 How many staff work in the health records department?*
- 8 How many staff work in clinical prep?*
- 9 How much does the Trust spend annually on pre-printed forms?*

Trust response:

1. 1
2. approx. 600,000 records
3. 1, Chatham Archives
4. approx. 800,000 records
5. Stratus (eNotes)
6. Health records software contract started on 01/10/2019, ending 30/09/2021. Start date for Chatham Archives June 2001, It has been a rolling contract owing to the complexity and service requirements.
7. 124
8. Under Health Records department c.77
9. £198,280.28