

Ref: FOI/GS/ID 6068

**Please reply to:**  
FOI Administrator  
Trust Management  
Maidstone Hospital  
Hermitage Lane  
Maidstone, Kent  
ME16 9QQ  
Email: mtw-tr.foiadmin@nhs.net

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## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Contracts register.

*You asked:*

*I want to submit a request for some information from the organisation, in relation to their contract's register.*

*The contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:*

1. *Contract Reference*
2. *Contract Title*
3. *Procurement Category*
4. *Supplier Name*
5. *Spend (Total or Annual)*
6. *Contract Duration*
7. *Contract Extensions*
8. *Contract Starting Date*
9. *Expiration Date*
10. *Contract Description [Please provide me with as much detail as possible.]*
11. *Contact Owner (Full contact details if possible.)*
12. *CPV codes/ProClass*

### **IMPORTANT**

1. *For those organisation planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.*
2. *If the organisation has a CRM system or a similar system there should be a facility to download and extract contract data.*
3. *You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation's contracts are provided as*

*doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.*

*Please do not think that this is the only information I require if you could provide me with more information that would be great.*

*Contract Data/API Contact Details*

*13. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.*

*(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")*

*Please provide me with the contract's register file in an excel format.*

Trust response:

The Trust's response to your previous request sent to you on 04 March 2020 on the same subject still stands. A copy of this response can be found on our website using the following link: <http://www.mtw.nhs.uk/wp-content/uploads/2020/03/Contracts-register.-040320.pdf>

As previously stated as soon as the information becomes available you will be contacted.