

Ref: FOI/GS/ID 5555

**Please reply to:**  
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### **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Patient records.

*You asked:*

- 1. Does your Trust use pen and paper to build patient records? If so, in which departments?*
- 2. Does your Trust use analogue tape dictation to record patient encounters? If so, in which departments?*
- 3. Who in the Trust is responsible for digitising paper records?*

Trust response:

1. Yes, the Trust is not fully electronic. All departments
2. The Trust is in the process of rolling out voice recognition although a small number of clinicians use analogue dictation at present.
3. Health Records Department.