

OCTOBER 2019



Information and updates from your MTW L&L Team



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Spotlight on: Staff Appraisals

MTW launched electronic staff appraisals this year for non-medical staff. By the end of the appraisal cycle in July we hit 83.4% compliance.

Your appraisal documents will stay in your MTW Learning profile and remain accessible but cannot be changed once both appraiser and appraisee have signed it off. This means that staff can review identified training requirements and revisit objectives with ease throughout the year.

The Learning & Libraries team have worked hard to support the move to electronic appraisals this year, and now that we are at the end of the cycle, we will take the comments and feedback we have received from Trust staff and work with our developer to further improve the appraisal system.

83.4% Compliant



Library Fast Facts:

1st June 2019-1st September 2019:

- The Trust Libraries hold more than **14,000 books** across the two sites
- **We borrowed 183 books** from KSS libraries for our members and loaned **1344 books** from our own stock in the same three months
- We process around **3,000** information resource queries per quarter in support of education, training, research and patient care

BMJ Best Practice

BMJ Best Practice was added to the suite of resources that are provided by NICE Evidence for all NHS employees (access via an NHS Open Athens Account). BMJ Best Practice takes you quickly and accurately to the latest evidence based information, covering over 30 specialties. There are more than 250 calculators, patient information, and condensed Cochrane Reviews.

Log in with your NHS Open Athens Account and set up a personal account to use the smartphone app, and have rapid access in your pocket.



Decision support in your pocket.

Answer all your clinical questions, wherever you are.

BMJ Best Practice

You can also earn CME/ CPD accreditation points from using the database when you set up and use your own account; why not start using it today?



BMJ Best Practice

Work Experience

We placed **252 students** in a variety of MTW departments last school year, in both clinical and non-clinical areas of the trust. The feedback we receive from students is always overwhelmingly positive, and we are extremely grateful to the body of placement supervisors we have on our books.

if you would like to be involved, please email:

mtw-tr.workexperience@nhs.net Even if you cannot host for a whole week, a day or two is most welcome

We cannot place students in some areas of the trust, and always prioritise local schools and Years 12/13.



A word about certificates

- Training certificates are not sent automatically
- They are available in your MTW Learning account after we have marked the register, or upon completion of e-learning.
- They will be there for 40 days post-training
- We cannot create certificates for historic events but you can view all training you have undertaken using your 'Reports' in MTW Learning.



Basic Life Support

Our BLS courses are fully booked through to November, and booking fast in December. We cannot schedule more sessions, but **you** can help **us** by CANCELLING a space when you know you cannot attend; we operate waiting lists for BLS and can fill gaps when we know we have them.

Between June and September 2019, 221 people booked BLS sessions and failed to attend. This is the equivalent of 5 additional sessions.

You can cancel and re-book training sessions via MTW Learning

Literature Searches

We can offer fully mediated literature searching services, or support staff with assisted searching. NHS Professionals make over **1 million decisions** about patient care every 24 hours, and we are here to ensure that these are evidence based.

Contact the libraries on mtw-tr.library@nhs.net for searching services for research, education, protocols and guideline changes, and patient care.



Specialist librarians
can help inform
#amilliondecisions a
day across healthcare

MTW Learning Fast Facts:

1st June 2019-1st September 2019:

- **2300 staff booked 6953 spaces** on classroom based training sessions and marked as attended by the team
- **1365 spaces were lost** due to staff not attending scheduled training that they had booked.
- **892 staff have completed 2240 e-learning courses**
- *All training, both mandatory courses and those designed to support life long learning can be booked, **and cancelled**, via your MTW Learning profile except where pre-approval to attend is required by the trainer.*

Nurse& Midwife Revalidation

The Nurse Revalidation Module is now live in the MTWLearning system for our nursing and midwifery staff. It is simple to use and there's a video demo on the page to help. It's a really easy optional tool for recording all your re-validation data – it even puts your records into the correct NMC format for your submission.

Nurse & Midwife Revalidation

Click here to log your
personal CPD

Click here to log your
practice related feedback

Click here to log your
reflective accounts

Click here to log your
practice hours

Additional Evidence

Reflective Discussion

Sign Off Guide

NMC Online

Film Club

Upcoming screenings include:

Rocketman 8th October 2019

Fisherman's Friend 13th November

Films are screened in the auditorium, Academic Centre, Maidstone. Doors open at 6pm for refreshments, and the film starts at 6.30pm. Free for MTW Employees and their families to attend!

Book Club

Upcoming book is:

When Breath Becomes Air by Paul Kalanithi

The book will be discussed on 22nd October; the group meets at 5pm in the Library at TWH, and welcomes 'virtual' attendance in the form of a review or feedback via email so do share your opinion if you have read this title but cannot attend.

alison.millis@nhs.net

Contact Us:

For course bookings log into MTW Learning or mail mtw-tr.mtwlearning@nhs.net

For L&D queries contact: mtw-tr.ldadvisors@nhs.net

For Library queries contact: mtw-tr.library@nhs.net

For Work Experience contact: mtw-tr.workexperience.nhs.net

For Apprenticeships contact: mtw-tr.apprenticeships@nhs.net