

Ref: FOI/GS/ID 4856

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane
Maidstone
Kent
ME16 9QQ

Email: mtw-tr.foiadmin@nhs.net

02 August 2018

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to an organisational chart for the Trust.

You asked:

It would be very much appreciated if someone could kindly send me over the Organisational Chart for the Trust.

Trust response:

Please find attached a copy of the structure chart for the Trust Board members and their primary portfolios as well as a structure chart of the Chief Operating Officer's Direct Reports.

Trust Board Members and their primary portfolios

Miles Scott
Chief Executive*



As Accountable Officer, the Chief Executive's sees that the Trust carries out its functions ensuring the proper stewardship of public money & assets. Such functions are to: enter into and fulfil service agreements with commissioning bodies; meet statutory (i.e. legal) duties; and maintain and develop relationships with patients, local partner organisations (and the wider local community), commissioning agencies and suppliers
Chair, Trust Management Executive (TME)
Communications

David Highton
Chair of the Trust Board



The Chair of the Trust Board ensures the Board develops vision, strategies and clear objectives to deliver the Trust's functions and purpose

Chair, Remuneration and Appointments Committee

Non-Executive Directors (NEDs)¹

Maureen Choong



Chair, Patient Experience Committee²
Member of the Quality Committee
Member of the Remuneration and Appointments Committee

Sarah Dunnett



Vice-Chair of the Trust Board (and Senior Independent Director)
Chair, Quality Committee
Vice-Chair, Remuneration & Appointments, Finance and Performance, and Charitable Funds Committees

Nazeya Hussain



Vice-Chair, Workforce Committee

Tim Livett



Chair, Finance and Performance Committee
Chair, Charitable Funds Committee

Steve Phoenix



Chair, Workforce Committee
Vice-Chair, Quality Committee and Audit and Governance Committee²

Neil Griffiths
(Associate NED)



The specific Committee roles of Mr Griffiths will be confirmed in due course

Emma Pettitt-Mitchell
(Associate NED)



The specific Committee roles of Mrs Pettitt-Mitchell will be confirmed in due course

Angela Gallagher
Chief Operating Officer*



Patient service delivery

Clinical diagnostic and support services

Health Informatics

Operations service delivery & development (incl. waiting list management & NHS Constitutional access targets)

Emergency preparedness / resilience

Health & Safety (incl. fire safety)

Estates (incl. PFI contract at Tunbridge Wells Hospital)

Facilities (incl. cleaning, catering, security & non-emergency patient transport)

Private Patient services

Sara Mumford

Director of Infection Prevention and Control (DIPC)

Simon Hart
Director of Workforce*



Workforce policy and planning

Learning and Development

Employee relations

Payroll and Pensions

Workforce Information

Equality and diversity

Culture development

Recruitment and Selection (incl. Temporary Staffing)

Occupational Health

e-Rostering

Staff engagement (incl. Listening into Action (LIA))

Peter Maskell
Medical Director*



Clinical Governance (Joint with Chief Nurse)

Patient safety (Joint with Chief Nurse)

Medical workforce

Responsible Officer for Medical Revalidation

Clinical Audit

Research & Development

Medical education

Information Governance

Caldicott Guardian

Strategic plans (with Chief Operating Officer)

Claire O'Brien
Chief Nurse*



Clinical Governance (Joint with Medical Director)

Patient safety (Joint with Medical Director)

Nursing workforce

Professional standards and education (Nursing)

Safeguarding

Infection Prevention & Control (with DIPC)

Complaints, PALS and Legal Services

Patient experience and management of volunteers

Tissue viability

Senior Information Risk Owner (SIRO)

Patient affairs and Chaplaincy

Steve Orpin
Director of Finance*



Financial performance (incl. contracting & SLR)

Financial efficiency (incl. CIP)

Financial strategy

Financial reporting

Service tenders

Business planning

Financial services

Procurement

Best Care (including QSIR)

Business Intelligence

Internal and External Audit

Counter-Fraud

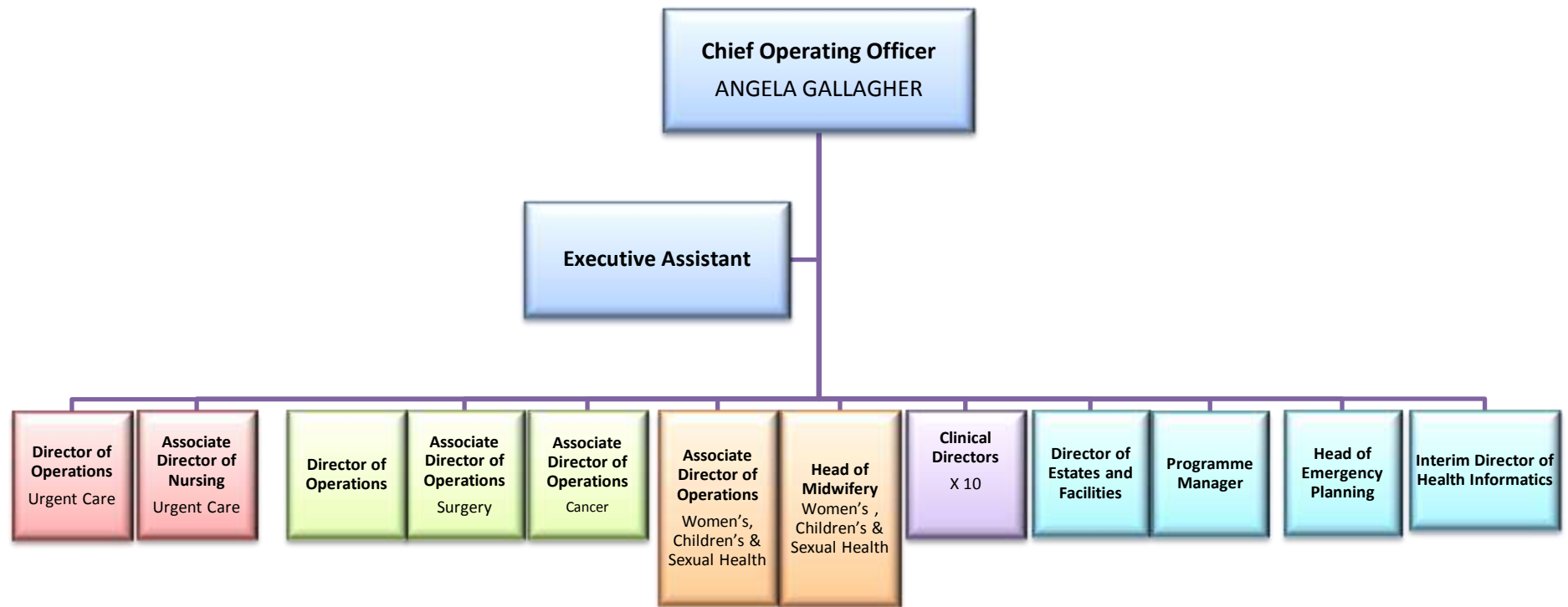
Charitable Funds

* Collectively, these posts form 'The Executive Team'

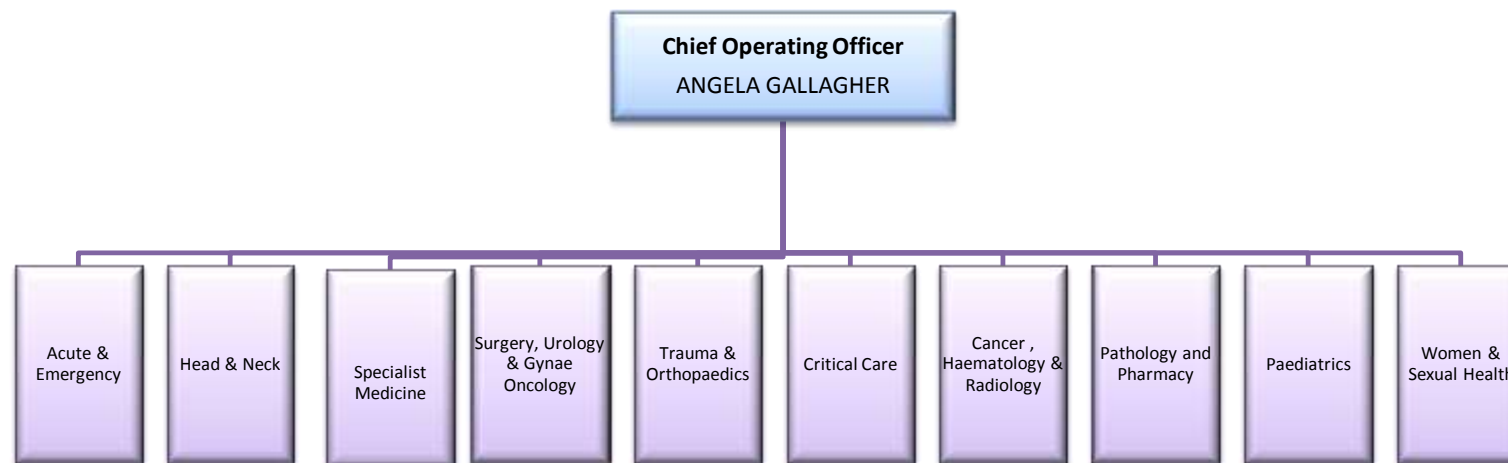
¹ The Trust also hosts a placement from NHS Improvement's [NEXT Director scheme](#) (which is currently held by Selina Gerard-Sharp)

² The substantive Chair of the Audit and Governance Committee and Vice-Chair of the Patient Experience Committee will be confirmed in due course

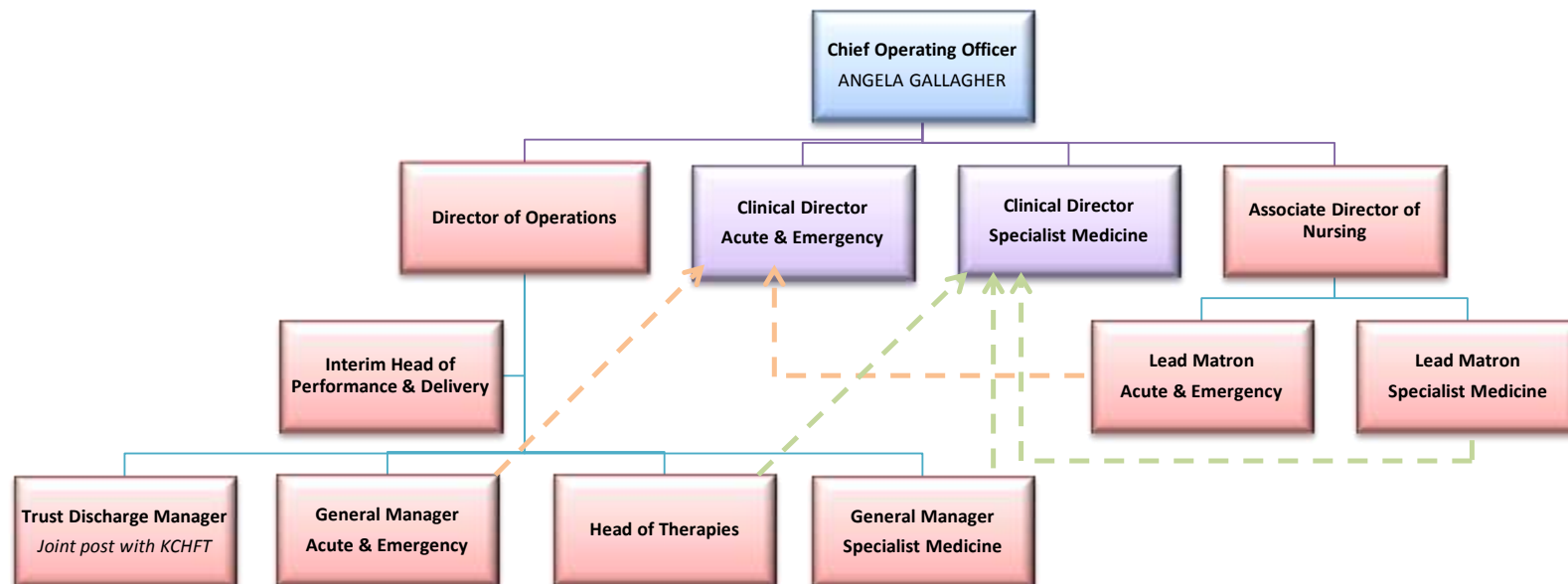
Team Structures within Operations



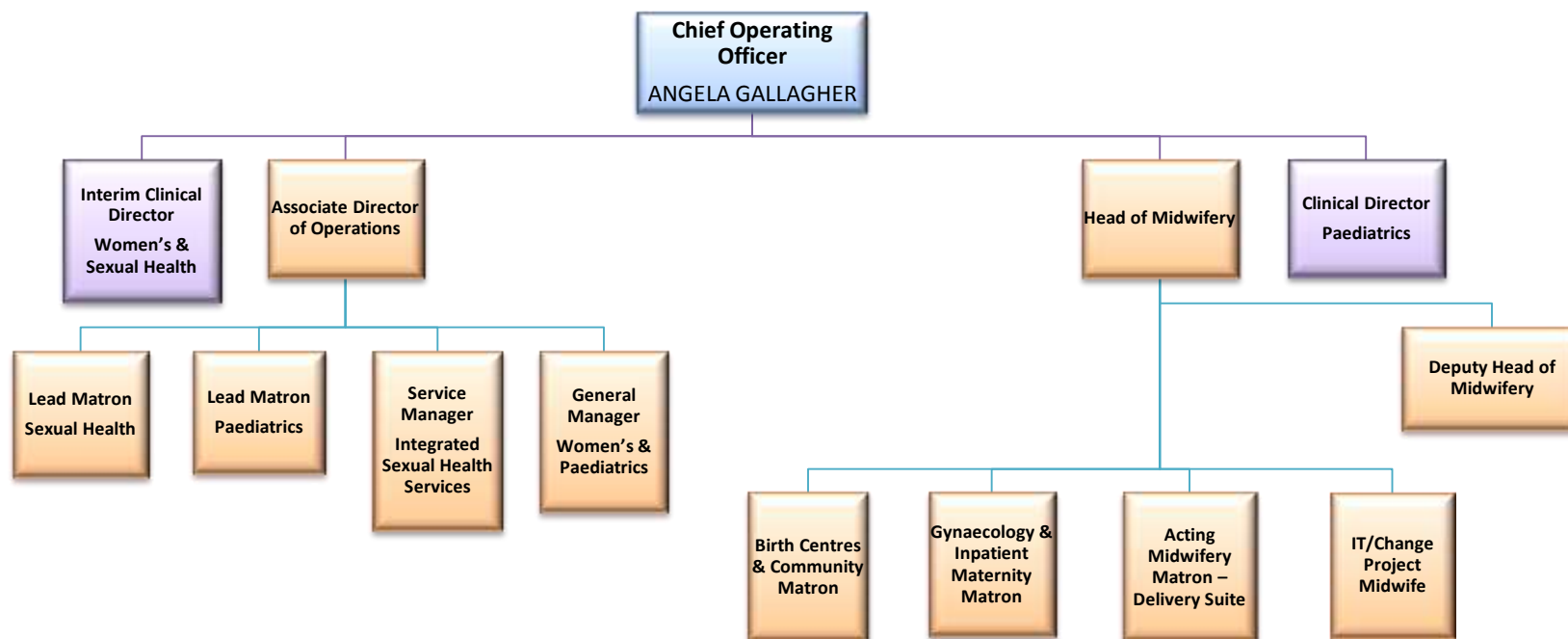
Clinical Director's



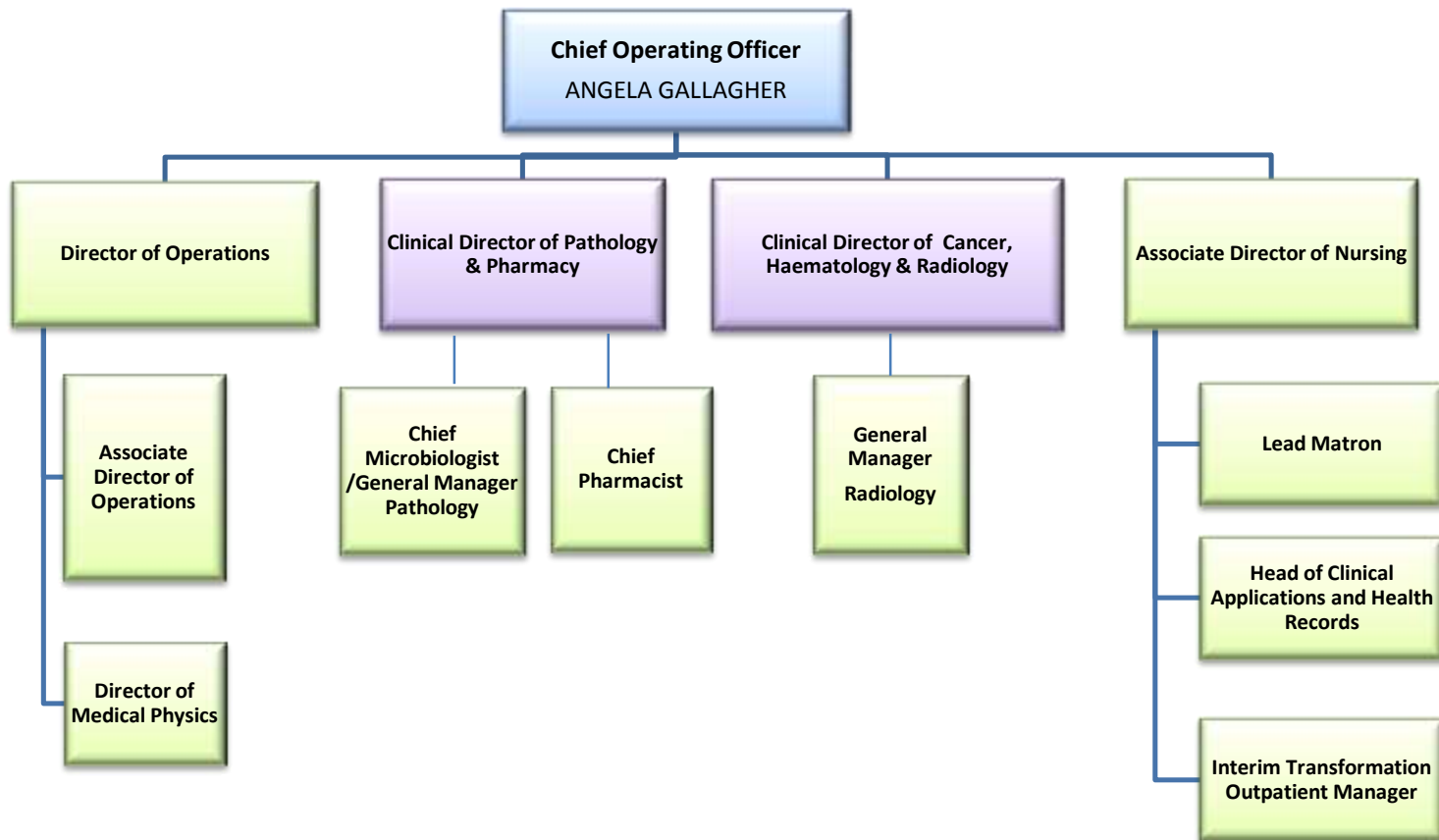
Urgent Care Division



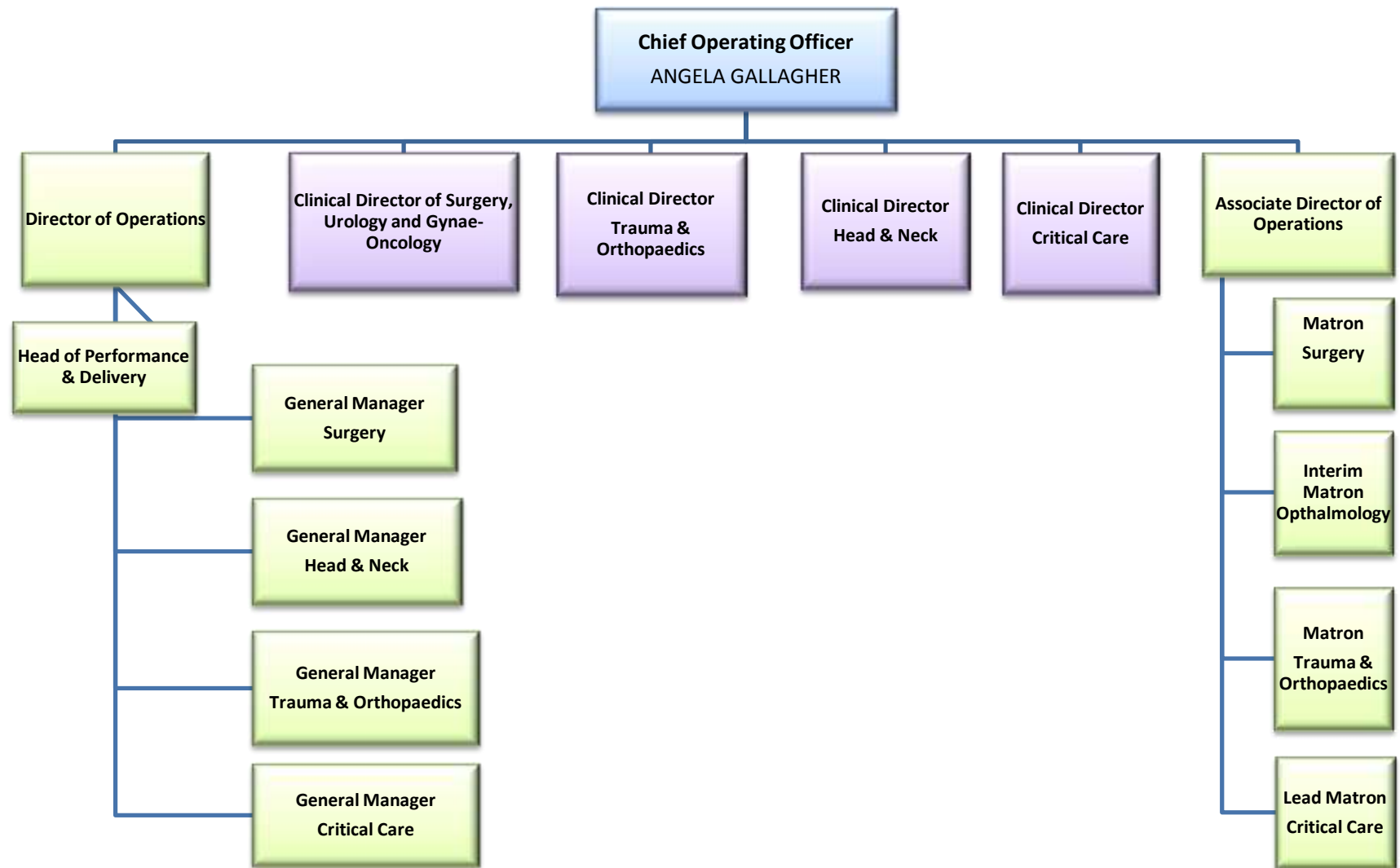
Women's, Children's & Sexual Health Division



Planned Care – Cancer and Clinical Support Division



Planned Care – Surgery & Critical Care Division



Health Informatics

