Maidstone and **NHS** Tunbridge Wells

Ref: FOI/GS/ID 4210

Please reply to: FOI Administrator Trust Management Maidstone Hospital Hermitage Lane Maidstone Kent ME16 9QQ Email: mtw-tr.foiadmin@nhs.net

22 February 2018

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to MFD's and printers.

- 1. How many locations does the Trust have?
- 2. Please confirm if the Trust is in contract for a managed print service?
- 3. Does this include MFD's and printers?
- 4. Please confirm contract number and dates?
- 5. Please confirm who the contract was awarded to?
- 6. Please confirm procurement route used?
- 7. Please confirm name of trust employee that is responsible for the management of the printer estate for the trust.

8. Please confirm if you currently reclaim the VAT on the managed service contract?

9. Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one?

10. Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum

- 11. How many MFD's does the Trust have?
- 12. What is the annual spend on MFD's including; lease costs,

consumables, costs per click and service charges

13. How many printers does the Trust have?

14. What is the annual spend on printers – including; lease costs,

consumables, costs per click and service charges

- 15. Please confirm the annual volumes of mono and colour prints? T
- 16. Do you have any mobile print capabilities?
- 17. Do you have any secure print capabilities?

Question	Response:
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1	The main locations are Maidstone Hospital and Tunbridge Wells Hospital plus 14 other locations
2	Yes
3	Yes
4	The contract term is 60 months and expires in 2021

5	Apogee (was Danwood)
6	The contract was agreed in 2006
7	Mr Michael Beckett, Director of Health Informatics
8	Yes
9	The Trust will retender the contract, in accordance with Public Procurement Regulations and EU Directives. As part of preparing to tender an options appraisal will take place to determine whether to tender directly to the market or use a framework. Amongst other, we would consider the LPP and CCS frameworks. If the Trust chooses to tender directly with the market, then we would be use Due North as our e-procurement vehicle. By registering with Due North at https://procontract.due- north.com/register, you will be alerted to any opportunity with the Trust or other organisations that use the system as their e- procurement solution.
10	Paper is not provided. Annual spend on paper £33,026.15
11	Circa 351 (+23 MFDs - Smart Office)
12	The contract is charged at a fixed rate per contracted volumes; it includes printer maintenance and consumables. The information request is exempt from disclosure under the Freedom of Information Act 2000 Section 43 as its disclosure would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it).
13	Circa 238
14	The contract is charged at a fixed rate per contracted volumes; it includes printer maintenance and consumables. The information request is exempt from disclosure under the Freedom of Information Act 2000 Section 43 as its disclosure would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it).
15	Mono circa 20.5m and Colour circa 6.5m
16	No
17	Most MFDs provide a secure print feature.