

**Please reply to:**  
FOI Administrator  
Trust Management  
Maidstone Hospital  
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Email: mtw-tr.foiadmin@nhs.net

20 April 2017

## **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to eProcurement system.

*Where different and distinct systems are in use at separate Trust sites, please disclose this. Where this is the case, please answer the following sections in a site-specific format.*

*Where any/all of the procurement functions are outsourced to another party/parties (e.g. a private company or a distinct NHS body) please disclose the structure of this relationship.*

- 1. Does the Trust have/have use of an eProcurement system(s)?  
If so, please name the provider(s).*
- 2. What is the length (in years) of the contract(s) in place with such provider(s)?*
- 3. What is the end/renewal date (dd/mm/yyyy) of the contract(s)?*
- 4. What Finance/E.R.P (enterprise resource planning) system does the Trust use?*
- 5. How many members of staff work in the procurement/purchasing department(s) at the Trust?*
- 6. How many members of staff across the Trust have permission/access to raise requisitions and purchase orders through the eProcurement system(s) in place? (estimate)*

*The following section of this FOI request concerns the capability of any/all eProcurement systems being used by the Trust.*

- 1. Does the system(s) in place cover the sourcing (auctioning/tendering) of goods/services used by the Trust?*
- 2. Does the system(s) in place cover the management of contracts with chosen suppliers?*
- 3. Does the system(s) in place cover the enablement of electronic catalogues to allow buyers within the Trust to purchase goods/services sourced by the Trust?*
- 4. Does the system(s) in place cover the payment to suppliers for goods/services sourced by the Trust? This includes the management of electronic Purchase Orders, Goods Receipts and Invoices.*
- 5. Does the system(s) in place cover the management of supplier relationships and performance?*

6. Does the system(s) in place have the capability to analyse current and/or historical procurement spend by the Trust?
7. Does the system(s) in place have the capability to report and demonstrate data relating to procurement spend by the Trust?
8. Does the system(s) in place have the capability to integrate with the Finance/E.R.P (enterprise resource planning) system?
9. Are updates (free or paid) offered for the incumbent system(s), either on a regular or irregular basis?
10. Are there any formalised projects or initiatives currently underway to review/upgrade current procurement practices within the Trust? If yes, please provide details.

1. Due North (for tendering), ADB Multiquote (for quotes), Capita (for P2P) and Pi Ltd (for spend analysis)
2. 3 years for all three
3. Various dates throughout 2018
4. Under Section 21 of the Act we are not required to provide information in response to a request if the information is already reasonably accessible to you. The information you requested is available from <http://www.mtw.nhs.uk/wp-content/uploads/2016/02/Corporate-Software.pdf>
5. 24
6. 580

The following section of this FOI request concerns the capability of any/all eProcurement systems being used by the Trust.

1. Yes
2. Yes
3. Yes
4. Yes
5. Yes
6. Yes
7. Yes
8. Yes
9. Yes
10. Yes, seamless e-invoicing