

Ref: FOI/CAD/ID 3941

**Please reply to:**  
FOI Administrator  
Trust Management  
Service Centre  
Maidstone Hospital  
Hermitage Lane  
Maidstone  
Kent  
ME16 9QQ  
Email: mtw-tr.foiadmin@nhs.net

30 March 2017

### **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to FOI requests.

- 1. The software systems you use to monitor/process FOI requests.*
- 2. The job title and pay band of staff employed in the administration and processing of FOI requests.*
- 3. The number of FOI requests received for each month of January and February 2017.*

1. This information is available on the Trust website:  
<http://www.mtw.nhs.uk/wp-content/uploads/2016/12/FOI-requests-041116.pdf>
2. This information is available on the Trust website:  
<http://www.mtw.nhs.uk/wp-content/uploads/2017/03/FOI-requests-2014-%E2%80%932016.280217.pdf>

3.

2017	Opened
Jan	62
Feb	72