

Ref: FOI/CAD/ID 3915

Please reply to:
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Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to CV's.

- * Please disclose the number of staff found to have falsified their CVs over the two years;*
- * In each case, please disclose the individual's job grade and what action was taken.*
- * Separately, please provide a table showing all job grades and salary bands - with a key to any grade terminology used.*

CV's are only accepted in exceptional circumstances and in relation to an application for employment from an external candidate (our application method is via the standard NHS application form). Any discrepancies highlighted as part of the application process are investigated and our counter fraud colleagues involved as / when required. In the event that information is unable to be verified or where verification of information highlights a discrepancy, this is reviewed on a case by case basis and where we are unable to verify checks which meet the required standard, the conditional offer of employment is withdrawn. We do not hold a central record of withdrawals hence are unable to provide further information.