Maidstone and **NHS** Tunbridge Wells

Ref: FOI/CAD/ID 3255

Please reply to:

FOI Administrator Trust Management Service Centre Maidstone Hospital Hermitage Lane Maidstone Kent ME16 9QQ Email: mtw-tr.foiadmin@nhs.net

26 August 2016

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Financial services.

Could you please send me contract information relating to Banking Services, Audit Services and Card Processing Services? If you do not understand what each of these mean please see below:

Banking Services- contract information relating to the organisation banking services.

• Audit Services (Financial) – contract relating to internal and external audit services.

• Accountancy – Contracts relating to TAX advisory services.

• Card Processing Services / Merchant services- a wide range of payment processing options. Most automatically associate merchant services with debit and credit card processing.

Can you please provide me with the following contract information for each of the contract category specified above?

1. Contract Category: Please see select from the categories provided; Banking Services; Financial Audit Services; Card Processing Services

2. Existing Supplier Name for each contract

3. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.

4. Annual Average Spend for each contract

5. Contract Duration: What is the duration of the contract please include any available extensions within the contract.

6. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.

7. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.

8. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provided, please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY

9. Contact Details: I require the full contact details of the person within the organisation responsible for this particular contract.

10. Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.

Please see the attached table:

1 Contract Cotto or a	2 Eviatin - Courseli	A Contract	C. Annual Care 1	7 Carter et	Q Control Charl	0 Contract Front	10 Contract Devi	11 Cantart	12. Notes: Please
1. Contract Category:	2. Existing Supplier:	4. Contract	6. Annual Spend:	7. Contract	8. Contract Start	9. Contract Expiry:			
Banking Services; Audit	Can you please	Description: Please do		Duration: What	Date: What is the	What is the expiry	Date: What is the	Details: I require	provide me with
Services; Card Processing	provide me with the	not just state two to	annual average	is the duration	start date of this	date of this		the full contact	any further
Services / Merchant services		three words can you	spend for this	of the contract	contract? Please	contract? Please	contract? Please	details of the	information with
	contract?	please provide me	contract?	please include	include month and	include month		person within	regards to this
		detail information		any available	year of the contract.	and year of the		the organisation	contract this
		about this contract and		extensions	DD-MM-YY or MM-	contract. DD-MM-	If this cannot be	responsible for	could include any
		please state if		within the	YY.	YY or MM-YY.	provide please	this particular	contract
		upgrade, maintenance		contract.			provide me	software	extension
		and support is					estimates of when	contract. Please	available as well
		included. Please also					the contract is likely	include their full	as information on
		include the modules					to be reviewed. DD-	name, actual job	renewals or plans
		included within the					MM-YY or MM-YY.	title, contact	for future
		contract.						number and	tenders.
								direct email	
								address.	
	Government Banking	All banking services	£7,000	ongoing	This is an ongoing	ongoing	ongoing	Director of	
	Service	provided along with	17,000	ongoing	contract - as we are	ongoing	ongoing	Finance	
	Jervice	support			not an FT			Tinance	
		support			organisation, bankin				
					g provider is				
					mandated by DH				
					manualeu by Dh				
	Nat West	All banking services	£600	Ongoing	04/00	ongoing	Where Government	Director of	
		provided along with		•••			Banking Service is	Finance	
		support					used for the		
							majority of services		
							and the charges		
							levied by		
Banking Services							commercial banking		
							providers are well		
							within the tender		
							threshold the		
							requirement to		
							tender every 5 years		
							is not applicable		
							(Trust Standing		
							Financial		
							Instructions).		
							instructions).		
							instructions).		

Chairman: Tony Jones Chief Executive: Glenn Douglas Trust Headquarters: Maidstone Hospital, Hermitage Lane, Maidstone, Kent ME16 9QQ Telephone: 01622 729000/01892 823535 Fax:01622 226416

Audit Services	**	**	**	**	**	**	**	**	
	**	**	**	**	**	**	**	**	
Card processing/Merchant Services	Banking)	Processing of card payments taken in person, by telephone and car park machines	£14,000		This is an ongoing contract - as we are not an FT organisation, banking provider is mandated by DH	ongoing	0 0	Director of Finance	

** This contract is going out to tender in September 2016. The information requested is exempt from disclosure under the Freedom of Information Act 2000 Section 43 as its disclosure would, or would be likely to prejudice the commercial interests of any person (including the public authority holding it).

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