

Ref: FOI/GS/ID 5002

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09 October 2018

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Estates and Facilities.

You asked:

- 1 What is the name of your NHS Trust?*
- 2 Where does accountability for Estates and Facilities sit within the Trust's exec team portfolio?*
- 3 What is the current Estates and Facilities team structure?*
- 4 Has this Estates and Facilities team been through organisational change/a restructure in the last 3 years?*
- 5 Are there any intentions to go through organisational change/an Estates and Facilities team restructure in the next 3 years?*
- 6 Is there a documented Estates Strategy*
- 7 Was this Strategy developed/authored internally or has it been outsourced to an organisation and/or specialist contractor*
- 8 What is the job title and pay band of the most senior position* within the Estates and Facilities team*
- 9 How long has the current post holder been in this* position*
- 10 How was the current post holder recruited to this* position*
- 11 If the current post holder* is acting up or has been promoted/seconded internally, what is/was their substantive/previous job title, band and department*
- 12 Is it detailed in the person specification for this position* that the post holder should be a chartered member of a recognised estate management institution. If yes, is this categorised essential or desirable*
- 13 Is the current post holder chartered or working towards becoming chartered in the next 2 years?*
- 14 If yes or working towards it, with which institution*
- 15 For which other senior management roles grades 8a and above is it detailed in the essential person specification that the post holder should be "chartered" or equivalent*
- 16 For which other senior management roles grades 8a and above is it detailed in the desirable person specification that the post holder should be "chartered" or equivalent*

- 17 Of your current senior management team grades 8a and above, who is chartered and with which institution (CIOB, BIFM, RICS etc.). Please detail appropriate membership qualification/pathways
- 18 Has the Trust financially supported any of the current senior management team who are chartered in pursuing their chartered status
- 19 Is there a HR policy which supports professional development? Particularly in respect of roles where there is an "essential" element to the person specification which requires a certain qualification or membership
- 20 If yes, does this HR policy support or prohibit financial assistance for employees
- 21 Does the Trust have a graduate scheme or work with any Universities to employ newly qualified Estates professionals
- 22 How many freehold property interests does the Trust have?
- 23 How many leasehold premises (documented and undocumented) does the Trust have
- 24 How much land does the Trust own in Hectares
- 25 Has the Trust acquired any new freehold interests in the last 3 years?
- 26 Has the Trust acquired any new leasehold interests in the last 3 years?
- 27 Has the Trust acquired any land for development in the last 3 years?
- 28 Has the Trust disposed of any freehold interests in the last 3 years?
- 29 Has the Trust disposed of leasehold interests in the last 3 years?
- 30 Has the Trust disposed of any surplus land in the last 3 years?
- 31 Has the Trust acquired/merged with any other NHS Trusts in the last 3 years
- 32 Does the Trust have any 3rd party tenants?
- 33 Do 3rd party tenants generate income for the trust?
- 34 What is the value in £m of the Trust's current capital development programme (new build)
- 35 What is the value in £m of the Trust's current capital investment programme (existing buildings)
- 35 Are all estates budgets centrally managed by the Estates and Facilities team or are budgets for rent etc. clinically/service owned?

Trust response:

No	Question	Answer	Additional comments
1	What is the name of your NHS Trust	Maidstone and Tunbridge Wells NHS Trust	
2	Where does accountability for Estates and Facilities sit within the Trust's exec team portfolio	Chief Operating Officer	
3	What is the current Estates and Facilities team structure	Please see following document	
4	Has this Estates and Facilities team been through organisational change/a restructure in the last 3 years	Yes	
5	Are there any intentions to go through organisational change/an Estates and Facilities team restructure in the next 3 years	No	
6	Is there a documented Estates Strategy	Yes - current	

7	Was this Strategy developed/authored internally or has it been outsourced to an organisation and/or specialist contractor	Authored internally	
8	What is the job title and pay band of the most senior position* within the Estates and Facilities team	Director Estates and Facilities Management Band 9	
9	How long has the current post holder been in this* position	5 years plus	
10	How was the current post holder recruited to this* position	External recruitment - permanent appointment	
11	If the current post holder* is acting up or has been promoted/seconded internally, what is/was their substantive/previous job title, band and department	n/a	
12	Is it detailed in the person specification for this position* that the post holder should be a chartered member of a recognised estate management institution. If yes, is this categorised essential or desirable	Essential	
13	Is the current post holder chartered or working towards becoming chartered in the next 2 years	Yes	
14	If yes or working towards it, with which institution	Other...	CMGR FCMI CBIFM MIDSc (Chtd) FIHEEM
15	For which other senior management roles grades 8a and above is it detailed in the <i>essential</i> person specification that the post holder should be "chartered" or equivalent	Associate Director of Estates, Estate Programme Manager	
16	For which other senior management roles grades 8a and above is it detailed in the <i>desirable</i> person specification that the post holder should be "chartered" or equivalent	Head of Estates, Project officers	
17	Of your current senior management team grades 8a and above, who is chartered and with which institution (CIOB,BIFM, RICS etc.). Please detail appropriate membership qualification/pathways	Associate Director, BIFM Estates Programme Manager, CIOB	
18	Has the Trust financially supported any of the current senior management team who are chartered in pursuing their chartered status	Partly - provision of CPD and training courses	
19	Is there a HR policy which supports professional development? Particularly in respect of roles where there is an "essential" element to the person specification which requires a certain qualification or membership	Yes	
20	If yes, does this HR policy support or prohibit financial assistance for employees	Yes - partly supportive i.e. excludes annual membership subscriptions	
21	Does the Trust have a graduate scheme or work with any Universities to employ newly qualified Estates professionals	no	
22	How many freehold property interests does the Trust have	1 to 10	

23	How many leasehold premises (documented and undocumented) does the Trust have	11 to 20	
24	How much land does the Trust own in Hectares		
25	Has the Trust acquired any new freehold interests in the last 3 years	No	
26	Has the Trust acquired any new leasehold interests in the last 3 years	Yes	
27	Has the Trust acquired any land for development in the last 3 years	No	
28	Has the Trust disposed of any freehold interests in the last 3 years	Yes	
29	Has the Trust disposed of leasehold interests in the last 3 years	Yes	
30	Has the Trust disposed of any surplus land in the last 3 years	Yes	
31	Has the Trust acquired/merged with any other NHS Trusts in the last 3 years	No	
32	Does the Trust have any 3rd party tenants	Yes - all documented	
33	Do 3rd party tenants generate income for the trust	Yes	
34	What is the value in £m of the Trust's current capital development programme (new build)	0	
35	What is the value in £m of the Trust's current capital investment programme (existing buildings)	£6m	
35	Are all estates budgets centrally managed by the Estates and Facilities team or are budgets for rent etc clinically/service owned	Managed by estates	

