

Ref: FOI/GS/ID 4051

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane
Maidstone
Kent
ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net

22 May 2017

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to FOI requests 2012-2017.

- 1. How many FOI requests have been received by your trust on a year by year basis for the past 5 years?*
- 2. How many of the FOI requests have breached the 20 working day limit stipulated by the act in the past 5 years?*
- 3. How many times was your trust reported to the ICO because of breaches and if they issued fines/how much, etc. - for past 5 years?*
- 4. Please can you able to advise how long the average FOI request takes to complete?*
- 5. Please can you advise the minimum time and cost and the maximum time and cost of an FOI request?*
- 6. Please can you advise how many staff you have in your department working on FOI requests and WTE?*
- 7. Please can you confirm what computer systems do you use to manage your FOIs, (Citrix, Proteus, etc.)?*
- 8. What is your estimated cost in terms of consultant time, admin staff, secs, managers spent on FOI requests?*

1.
2012 – 336
2013 – 477
2014 – 538
2015 – 597
2016 – 659
2017 – 266 (To End April)

2.
2012 – 2016 - The Trust does not hold this information in a reportable way. The Trust has estimated that it will cost more than the appropriate limit to consider this part of your request. The appropriate limit is specified in regulations and represents the estimated cost of one person spending 3½ working days in determining whether the Trust holds the information, locating, retrieving and extracting the information. Under Section 12 of the Freedom of

Information Act 2000 the Trust is not obliged to comply with this part of your request and we will not be processing this part of your request further.

2017 – 142 (To End April)

3.

2014 – 1

2017 – 1

There have been no penalties issued.

4. The Trust does not hold this information in a reportable way. The Trust has estimated that it will cost more than the appropriate limit to consider this part of your request. The appropriate limit is specified in regulations and represents the estimated cost of one person spending 3½ working days in determining whether the Trust holds the information, locating, retrieving and extracting the information. Under Section 12 of the Freedom of Information Act 2000 the Trust is not obliged to comply with this part of your request and we will not be processing this part of your request further.

5. The Trust does not hold this information

6. 2 WTE

7. Datix and Excel spreadsheet

8. The Trust does not hold this information