

Ref: FOI/CAD/ID 3597

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane, Maidstone
Kent, ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net

04 November 2016

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to FOI requests.

1. *What software do you use for FOI requests?*
2. *What are the modules it provides e.g. run reports etc.*
3. *Who is the contractor (company name)?*
4. *How long have you been using the software?*
5. *What is the annual cost?*
6. *How many FOI requests did you process (2015/16)?*
7. *How many staff processes your organisational FOIs?*
8. *Please provide the information governance service structure*

1. Datix
2. <http://www.datix.co.uk/products-services/modules/uk-and-europe/freedom-of-information/>
3. Datix
4. 2004
5. Datix is not used solely for Freedom of Information requests
6. 576
7. 1WTE administrator. The Trust has a devolved process across the divisions and directorates of the Trust.
8. Please see the following table:

Freedom of Information

