

Ref: FOI/CAD/ID 3255

**Please reply to:**  
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26 August 2016

### **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Financial services.

*Could you please send me contract information relating to Banking Services, Audit Services and Card Processing Services? If you do not understand what each of these mean please see below:*

- *Banking Services- contract information relating to the organisation banking services.*
- *Audit Services (Financial) – contract relating to internal and external audit services.*
- *Accountancy – Contracts relating to TAX advisory services.*
- *Card Processing Services / Merchant services- a wide range of payment processing options. Most automatically associate merchant services with debit and credit card processing.*

*Can you please provide me with the following contract information for each of the contract category specified above?*

1. *Contract Category: Please see select from the categories provided; Banking Services; Financial Audit Services; Card Processing Services*
2. *Existing Supplier Name for each contract*
3. *Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.*
4. *Annual Average Spend for each contract*
5. *Contract Duration: What is the duration of the contract please include any available extensions within the contract.*
6. *Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.*
7. *Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.*

8. *Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provided, please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY*

9. *Contact Details: I require the full contact details of the person within the organisation responsible for this particular contract.*

10. *Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.*

Please see the attached table:

1. Contract Category: Banking Services; Audit Services; Card Processing Services / Merchant services	2. Existing Supplier: Can you please provide me with the provider for each contract?	4. Contract Description: Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.	6. Annual Spend: What is the annual average spend for this contract?	7. Contract Duration: What is the duration of the contract please include any available extensions within the contract.	8. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	9. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	10. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.	11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract. Please include their full name, actual job title, contact number and direct email address.	12. Notes: Please provide me with any further information with regards to this contract this could include any contract extension available as well as information on renewals or plans for future tenders.
	Government Banking Service	All banking services provided along with support	£7,000	ongoing	This is an ongoing contract - as we are not an FT organisation, banking provider is mandated by DH	ongoing	ongoing	Director of Finance	
Banking Services	Nat West	All banking services provided along with support	£600	Ongoing	04/00	ongoing	Where Government Banking Service is used for the majority of services and the charges levied by commercial banking providers are well within the tender threshold the requirement to tender every 5 years is not applicable (Trust Standing Financial Instructions).	Director of Finance	

Audit Services	**	**	**	**	**	**	**	**	
	**	**	**	**	**	**	**	**	
Card processing/Merchant Services	Worldpay (supplied through Government Banking)	Processing of card payments taken in person, by telephone and car park machines	£14,000	Ongoing	This is an ongoing contract - as we are not an FT organisation, banking provider is mandated by DH	ongoing	ongoing	Director of Finance	

\*\* This contract is going out to tender in September 2016. The information requested is exempt from disclosure under the Freedom of Information Act 2000 Section 43 as its disclosure would, or would be likely to prejudice the commercial interests of any person (including the public authority holding it).

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