

Ref: FOI/CAD/ID 3368

Please reply to:
FOI Administrator
Trust Management
Maidstone Hospital
Hermitage Lane
Maidstone, Kent
ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net

10 June 2016

Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to Subject Access Requests (SAR) at Tunbridge Wells Hospital at Pembury.

Please provide the contact details and addresses where Subject Access Requests (SAR) for the following record types can be sent:

Hospital

A&E

Radiology including MRI, CT scans and X-Rays

Physiotherapy

Urgent Care Centre Notes

Minor Injuries Unit Notes

CBT notes.

All Subject Access Requests should be sent to the Health Records Manager at the hospital. Maidstone & Tunbridge Wells NHS Trust receives a number of requests for details relating to the professional lives of our staff from private individuals and organisations, some of whom are involved in recruitment and marketing. We are aware that approaches from some of these organisations, as a result of any disclosure on our part, may lead to damage and distress to individuals whose roles and responsibilities would not normally be public facing or a level where the expectation would be that this information should be in the public domain. On very rare occasions it might be considered in the public interest to disclose some information but in such cases the views of the individual staff concerned is always sought.

The Trust has therefore decided that in future all such requests will normally be refused using the limitations available under Section 10 and Section 11 of the Data Protection Act 1998. The information you have requested is therefore exempt under Section 40 of the Freedom of Information Act 2000.

Further details can be found on the Trust website: <http://www.mtw.nhs.uk/>