

Ref: FOI/CAD/ID 2940

Please reply to:
FOI Administrator
Trust Management
Service Centre
Maidstone Hospital
Hermitage Lane
Maidstone
Kent
ME16 9QQ
Email: mtw-tr.foiadmin@nhs.net

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Freedom of Information Act 2000

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to reckonable and continuous service.

Please could you provide the information requested in the attached survey. Please could this survey be completed in electronic format and returned to me via email.

Freedom of Information Request

NHS Acute Trust Custom and Practice Application of NHS Agenda for Change Terms and Conditions for Reckonable and Continuous Service

Name of NHS
Trust?

Maidstone & Tunbridge Wells NHS Trust

Section 1. Trust workforce composition

- | | |
|---|-------------|
| 1.1. How many employees does this Trust currently employ? | 6022 |
| 1.2. How many of these employees have joined this Trust in the last 3 years? | 2533 |
| 1.3. How many of these recent employees joined this Trust directly from another NHS employer? | 950 |

Section 2. NHS Electronic Staff Records "ESR" adoption

2.1. Does this Trust currently use the NHS Electronic Staff Record system ("ESR")? Yes No

2.2. If yes, which year was ESR implemented in this NHS Trust? **2006** (YYYY)

Section 3. Continuous service start date confirmation from previous NHS employer

3.1. Please confirm which method this Trust uses to obtain the Portable Data Set (PDS) for new employees joins this Trust directly from another NHS employer? ESR Inter-Authority Transfer ("IAT") Other Electronic request process Other Manual request process

3.2. Please confirm the name of the form field/ data field/ question routinely used in the transfer request to determine the employee's continuous service start date? **CSD**
(e.g. "NHS Entry Date", "CSD 3 Months" etc.) Note: If a process other than IAT is used, please specify the exact question wording/data field definition used.

3.3. Is the continuous service start date ("CSD") provided by the previous NHS employer routinely reassessed by this Trust? (i.e. employment record review to confirm start of continuous service date) Yes, CSD records are routinely reviewed No, CSD provided by previous NHS employer are routinely accepted

Section 4. Assessment of prior reckonable service

Note: NHS Agenda for Change terms and conditions of service section 12.2 includes the provision that NHS Employers have discretion to take into account any period or periods of employment with employers outside the NHS, where these are judged to be relevant to NHS employment.

4.1. Does this Trust ever exercise its discretion to recognize as reckonable service, periods of non-NHS employment which are relevant to the position held with the Trust? (for example, University service) Yes, where it is directly relevant and the Trust is aware of this service/asked to recognize this service. No, non-NHS service is never recognized by this Trust

4.2. Please state the number of employees, joining this Trust over the past 3 years who have.....

a. Had relevant previous non-NHS employment counted as reckonable service?

None

- b. Did not have relevant previous non-NHS employment? **Unable to provide**
-
- c. Had a request to recognize relevant previous non-NHS employment Denied? **None**
-
- 4.3. Do you routinely recognize relevant previous non-NHS employment when calculating each of the following Agenda for Change reckonable service benefits...
- a. Maternity rights/benefits Yes No
- a. Redundancy rights/benefits Yes No
- b. Annual leave entitlement Yes No
- a. Sickness benefits Yes No
- 4.4. If you have selected No to any of the above (4.3), please specify why? **The Trust only recognises NHS**
-
- employment for these benefits.**
-

Section 5. Reckonable service recognition of relevant non-NHS service in redundancy calculations

Note: [NHSEmployers.org Redundancy FAQ's](https://www.nhsemployers.org/redundancy-faq) suggest that where employment is outside of the NHS but is relevant to NHS employment, it would be reasonable to include this in the NHS redundancy calculation.

- 5.1. How many Trust employees have been made redundant in the past 3 years? **20**
-
- 5.2. Of those employees made redundant in the past 3 years, how many had relevant previous non-NHS employment? **0**
-
- 5.3. Of those employees made redundant in the past three years, have any had non-NHS reckonable service included in their redundancy calculation? Yes No
- 5.4. If yes (to 4.6), how many employees have had this discretion applied during this period?
-

- 5.5. If no (to 4.5), please specify the reason?
- none of the redundant employees had relevant non-NHS employment
 - relevant non-NHS employment was NOT counted as reckonable service
 - relevant non-NHS employment was counted as reckonable service but not included in the redundancy calculation
 - Other reason. Please specify:

Please add any further comments which may aid the interpretation of data provided in this questionnaire?
