

Ref: FOI/CAD/ID 3216

**Please reply to:**  
FOI Administrator  
Trust Management  
Service Centre  
Maidstone Hospital  
Hermitage Lane  
Maidstone  
Kent  
ME16 9QQ  
Email: mtw-tr.foiadmin@nhs.net

11 March 2016

### **Freedom of Information Act 2000**

I am writing in response to your request for information made under the Freedom of Information Act 2000 in relation to staff structure chart for Directors and Heads of Departments.

*Please provide me with a staff structure Chart (organogram) including the names, job titles and contact details (email or direct line) of specific managers in the following areas:*

- *Director of Nursing*
- *Medical Director*
- *Company Secretary*
- *Director of Clinical Governance*
- *Director of Corporate Governance*
- *Director of Quality*
- *Director of Risk*
- *Head of Quality*
- *Head of Risk*
- *Head of Patient Safety*
- *Head of Complaints*
- *Head of Infection Prevention & Control*
- *Head of Safeguarding*
- *Head of Information Governance*
- *Datix Managers*

Please see the attached table. To contact members of the board, please contact the Executive secretarial team on telephone **01622 226412**. For any queries regarding the Trust Board, please contact Kevin Rowan, Trust Secretary, on telephone **01622 228 698** or email [kevinrowan@nhs.net](mailto:kevinrowan@nhs.net).

Datix falls under the control of the Patient Safety Team.

Maidstone & Tunbridge Wells NHS Trust receives a number of requests for details relating to the professional lives of our staff from private individuals and organisations, some of whom are involved in recruitment and marketing. We are aware that approaches from some of these organisations, as a result of any disclosure on our part, may lead to damage and distress to individuals whose roles and responsibilities would not normally be public facing or a level where the expectation would be that this information should be in the public domain. On very rare occasions it might be considered in the public interest to disclose some information but in such cases the views of the individual staff concerned is always sought.

The Trust has therefore decided that in future all such requests will normally be refused using the limitations available under Section 10 and Section 11 of the Data Protection Act 1998. The information you have requested is therefore exempt under Section 40 of the Freedom of Information Act 2000.

The Trust does, however, release details of staff on Associate Director or above.

Please see the below chart.

## Directors and their portfolios

### Glenn Douglas

Chief Executive\*



Chair, Trust Management Executive (TME)

### Anthony Jones

Chairman of Trust Board



Chair, Remuneration Committee

Chair, Foundation Trust Committee

### Non-Executive Directors (NEDs)

#### Sylvia Denton



Chair, Patient Experience Committee

Vice Chair, Workforce Committee

#### Sarah Dunnett



Chair, Quality & Safety Committee.

Vice Chair, Finance and Charitable Funds Committees

#### Alex King



Chair, Workforce Committee

Vice Chair, Patient Experience Committee

#### Kevin Tallett



Vice-Chairman of Trust Board  
Chair, Audit and Governance Committee

Vice Chair, Quality & Safety Committee

#### Steve Tinton



Chair, Finance and Charitable Funds Committees  
Vice Chair, Audit and Governance Committee

**Avey Bhatia**  
Chief Nurse\*



**Paul Bentley**  
Director of Workforce  
& Communications\*



**Angela Gallagher**  
Chief Operating  
Officer\*



**Jim Lusby**  
Deputy Chief  
Executive\*



**Steve Orpin**  
Director of Finance\*



**Paul Sigston**  
Medical Director\*



Clinical Governance  
(Joint with Medical  
Director)

Workforce policy and  
planning

Patient service  
delivery

Deputising for the  
Chief Executive

Financial performance

Clinical Governance  
(Joint with Chief  
Nurse)

Patient safety  
(Joint with Medical  
Director)

Learning and  
Development

Clinical diagnostic and  
support services

Clinical strategy  
development

Financial Reporting

Patient safety  
(Joint with Chief  
Nurse)

Nursing workforce

Employee relations

Patient access

Integrated Business  
Planning

Financial strategy  
(incl. Long Term  
Financial Model)

Medical workforce

Patient experience

Payroll and Pensions

Operations service  
development

Service development

Financial Recovery  
Plan (incl. CIP)

Medical education

Complaints, PALS  
and Legal Services

Equality and diversity

Emergency  
preparedness,  
resilience a response

Local Health  
Economy liaison

Financial services

Clinical Audit

Infection Prevention & Control (with DIPC)

Board development

Health & Safety (incl. fire safety & security management)

Public consultation and engagement

Procurement

Research & Development

Safeguarding

Culture development

Private Patient Services

Marketing

External Audit

Responsible Officer for Medical Revalidation

Tissue viability

Staff engagement & internal communications

Estates (incl. PFI contract at Tunbridge Wells Hospital)

Internal Audit

Information Management and Technology (IM&T)

Practice development and skills training

Media, public relations & external communication

Facilities

Counter-Fraud

Information Governance

Senior Information Risk Owner (SIRO)

Trust Membership development

Transport (including visitor car parking)

Charitable Funds

Caldicott Guardian

Patient affairs and Chaplaincy

Performance & Information

**Sara Mumford**



Director of Infection Prevention & Control (DIPC)

\* Collectively, these posts form 'The Executive Team'